

# **IQAC**

## **2022-2023**

**Meeting Minutes and Action taken**

**Reports**



Rayat Shikshan Sanstha's  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**  
**NOTICE**

**Date: -30 /09/2022**

All the IQAC members are requested to attend the meeting to be held in the Meeting Hall on **30/09/2022** at 11.30 am on following topics:

1. Distribution of Work for the year 2022-23
2. Preparation of Academic Plan for the year 2022-23
3. Follow up of the activities in academic year 2021-22











  
Coordinator

(Dr. S.B. Ingawale)



  
Principal  
Azad College of Education  
(Dr. V.S. Nalawade)  
Satara

To All members,

Name	Designation	Sign
Prin Dr.V.S.Nalawade.	- Chairperson	- Member
Dr. N.D.Dhanwade	- Member	
Dr. V.D.Dhondage	- Member	
Dr. G.S.Kamble	- Member	
Dr. A.B.Patil	- Member	
Dr. S.M. Shikalgar	- Member	
Dr. K.R.More	- Member	
Smt. N.K.Nangare	- Member	
Prin.Dr. R.K.Shinde	- Member from Management	
Shri. Brmhadeo R.Dongare	- Member from Admin Officer	
Prin.Sau. Najama Maner	- Member from Alumni	
Student Representative	- Member from Student	
Smt. Vibha Vijay Sabale	- Member from Stakeholders	
Parent Representative	- Member from Stakeholders	
Dr. S.B.Ingawale	- Member - Co-ordinator	

RAYAT SHIKSHAN SANSTHA'S  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**

**Minutes of the meeting**

Date: - 30/09/2022

The meeting of the IQAC was held in the Meeting Hall on 30/09/2022 afternoon under the presidency of the Principal at 3.00 pm.

The following members were present:




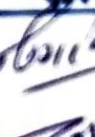



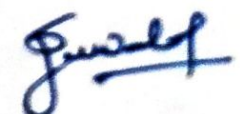
  
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(Dr. S.B. Ingawale)



  
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Azad College of Education  
(Dr. V.S. Nalawade)

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Dr. S.B. Ingawale	- Member-Co-ordinator	



The following issues were discussed and finalised from all the members in the meeting-

**1. Distribution of Work for the year 2022-23**

In the meeting all the members discussed on the work distribution prepared and all were agree to distribute the work for the year-2022-23

**2. Preparation of Academic Plan for the year 2022-23**

There was discussion on the academic plan for the year 2022-23 and after the discussion the academic plan was finalised

**3. Follow up of the activities in academic year 2021-22**

The activities which were implemented during the year 2021-22 were reviewed from the all members in the meeting and all were agree with these activities i.e curricular and co-curricular activities.

**Action Taken Report:**

1. The Work distribution for the year 2022-23 was distributed.
2. The Academic plan for year 2022-23 was prepared.
3. Reviewed activities of last academic year-2021-22
4. School – College forum committee members were finalised.
5. Prepared Two Modalities for “**Activities in Internship**”

RAYAT SHIKSHAN SANSTHA'S

**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**

**NOTICE**

**Date: - 10/11/2022**


All the IQAC members are requested to attend the meeting to be held in the Meeting Hall on **10/11/2022** at 3.00 pm on following subjects:

1. Preparation for AQAR for the year 21-22
2. Review of the Teaching of Sem - II and Sem III
3. Planning of Admission-B.Ed-I 2022-23



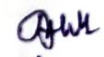


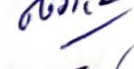


  
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Dr. S.B. Ingawale	- Member - Co-ordinator	



RAYAT SHIKSHAN SANSTHA'S  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**

**Minutes of the meeting**

Date: - 10/11/2022

The meeting of the IQAC was held in the Meeting Hall on 10/11/2022 afternoon under the presidency of The Principal at 3.00 pm.

The following members were present:



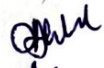

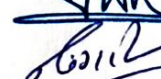





  
Coordinator

(Dr. S.B. Ingawale)



  
Principal  
Azad College of Education  
(Dr. V.S. Nalawade)  
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Parents Representative	- Member from Stakeholders	
Dr. S.B. Ingawale	- Member-Co-ordinator	

The following issues were discussed and finalised from all the members in the meeting-

**1. Preparation for AQAR for the year 21-22**

In the meeting there was discussion about the preparation of AQAR-2021-22 and submit to NAAC . Regarding the preparation of AQAR 2021-22 IQAC guided about new changes while filling and uploading the data

**2. Review of the Teaching of Sem - II and Sem III**

The review was taken from all the members in the meeting.

**3. Planning of Admission-B.Ed-I 2022-23**

In the meeting there was discussion on the Admission process for the academic year -2022-23. All types of pre preparation required for admission process were planned and distributed .



### **Action Taken Report:**

1. . All the members has decided to prepare and to submit the AQAR for the academic year 2021-22 to NAAC
2. Reviewed the term activities - The Institute organized regular **academic workshops** at college level in the 1<sup>st</sup> and 3<sup>rd</sup> Term for B.Ed Part I and Part II students.  
IQAC has evaluated the 1<sup>st</sup> and 3<sup>rd</sup> terms sessional and practical work i.e as follows

#### **Semester - I**

**EPC -1** Reading & Reflecting on Texts

**A-1** Diagnostic and Enriching the Teaching Skills

**A-2** Lesson Planning Workshop & Demonstration lesson

**A-3** Simulated Teaching Workshop, **A-4** Teaching Aids Workshop

**A-5** School Engagement and visit to innovative centres of pedagogy

**A-6** Internal Examination

#### **3. Semester – III**

**C-1** School Internship, **C-2** Health & Physical Education Workshop


**C-3** Psychological Testing Workshop, **C-4** Action Research Workshop **C-5** Workshop on constructivist Approach to Teaching, above practicals, workshops were planned and implemented.

Rayat Shikshan Sanstha's  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**  
**NOTICE**


**Date: - 12/01/2023**

All the IQAC members are requested to attend the meeting to be held in the Meeting Hall on **12/01/2023** at 03.30 pm on following topics:

1. AQAR 21-22 Submission
2. NAAC Preparation
3. First Year Admission Procedure
4. Follow up of the activities in the Internship Programme

  
Coordinator  
(Dr. S.B. Ingawale)



  
Principal  
Azad College of Education  
(Dr. V.S. Nalawade)

To All members,

**Name**

Prin Dr. V.S. Nalawade.  
Dr. N.D. Dhanwade  
Dr. V.D. Dhondge  
Dr. G.S. Kamble  
Dr. A.B. Patil  
Dr. S.M. Shikalgar  
Dr. K.R. More  
Smt. N.K. Nangare  
Hon. Prin. Dr. R.K. Shinde  
Shri. Brmhadeo R. Dongre  
Hon. Prin. Sau. Najama Maner  
Student Representative  
Hon. Smt. Vibha Vijay Sabale  
Parents Representative  
Dr. S.B. Ingawale

**Designation**

- Chairperson  
- Member  
- Member  
- Member  
- Member  
- Member  
- Member  
- Member  
- Member from Management  
- Member from Admin Officer  
- Member from Alumni  
- Member from Student  
- Member from Stakeholders  
- Member from Stakeholders  
- Member-Co-ordinator

**Sign**

- Member




RAYAT SHIKSHAN SANSTHA'S  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**

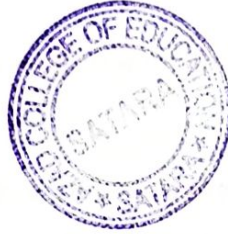
**Minutes of the meeting**


Date: - 12/01/2023

The meeting of the IQAC was held in the Meeting Hall on 12/01/2023 afternoon under the presidency of The Principal at 3.30 pm.







The following members were present:

  
Coordinator  
(Dr. S.B.Ingawale)



  
Principal  
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Dr. S.B.Ingawale	- Member - Co-ordinator	



The following issues were discussed and finalised from all the members in the meeting-

**1. AQAR 21-22 Submission**

In the meeting there was discussion on the submission of AQAR-2021-22 and after the discussion it was decided to submit the AQAR -2021-22 to NAAC on time.

**2.NAAC Preparation**

All the members discussed and suggested that to make preparation from the point of NAAC Team visit i.e Academic and Infrastructural preparation

**3.First Year Admission Procedure**

All types of pre preparation required for admission process were planned and distributed

**4.Follow up of the activities in the Internship Programme**

In the meeting the review was taken about the various activities conducted during the School Internship Programme.

### **Action Taken Report:**

1. Decision were taken to complete the Documentation and Submission of AQAR 21-22
2. Decision were taken to complete the documentation of NAAC criteria. IQAC Member permitted to conduct the activities related to NAAC.
3. Follow up taken about the Activities conducted in internship programme. Submission of the Presentations of the activities conducted in the Schools.
4. Admission committee was formed for B.Ed - I 2022-23.
5. College run the YCMOU Nashik courses B.Ed and DSM. After admission process. Online contact sessions were planned, study material distributed.



  
**Principal**  
**Azad College of Education**  
**Satara**

**AZAD COLLEGE OF EDUCATION OF EDUCATION, SATARA**

**NOTICE**

**Date: - 27/04/2023**

All the IQAC members are requested to attend the meeting to be held in the Meeting Hall on **27/04/2023** at 3.00 pm on following subjects:

1. Reviews of the activities conducted in 2nd Term.
2. Reviews of the activities conducted 4th Term.
3. Planning and submission of the AQAR-2021-22








  
Coordinator

(Dr. S.B. Ingawale)

To All members,



  
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Azad College of Education  
Satara

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RAYAT SHIKSHAN SANSTHA'S  
**AZAD COLLEGE OF EDUCATION OF EDUCATION,  
SATARA**

**Minutes of the meeting**


Date: - 27/04/2023

The meeting of the IQAC was held in the Meeting Hall on 27/04/2023 afternoon under the presidency of The Principal at 3.00 pm.












The following members were present:

  
Coordinator  
(Dr. S.B. Ingawale)



  
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The following issues were discussed and finalised from all the members in the meeting-

**1. Reviews of the activities conducted in 2nd Term.**

In the meeting various activities conducted during the second term were reviewed and all members were agreed.

**2.Reviews of the activities conducted 4th Term.**

The activities conducted in the fourth term were discussed and reviewed from the members in the meeting

**3.Planning and submission of the AQAR-2021-22**

There was discussion about the planning and submission of AQAR-2021-22 to the NAAC in time. All members were agreed and suggested corrections in AQAR 2021-22

### **The Action Taken Reports:-**

The reviews of practical and activities conducted in 2<sup>nd</sup> and 4<sup>th</sup> Semester were taken:

**1. 2<sup>nd</sup> Term Planning - EPC -2 Drama & Art in Education**

**Practicum B-1** School Engagement and visit to innovative Centres of Pedagogy and Learning, **B-2** Field Engagement, **B-3** Internship, **B-4** Diagnostic test on Content knowledge & Remedial Programme, **B-5** Internal Examination

**2. 4<sup>th</sup> Term Planning - EPC 3 Critical Understanding of ICT, EPC 4 Understanding the Self. D-1 Educational Tour, D-2 Project related to community Experience, D-4 Annual Lesson Examination, D-5 General Orientation of Student Teacher, D-6 Internal Examination.**

**3. AQAR 2021-22 reviewed and finalised for submission to NAAC.**