YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Azad College of Education, Satara
• Name of the Head of the institution	Dr.Vandana Shivajirao Nalawade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02162231257
• Mobile No:	9850609202
• Registered e-mail	azadcollegesatara@gmail.com
• Alternate e-mail	azadcollegesatara@gmail.com
• Address	Azad College of Education, Satara, Camp satara, Tal-Satara, Dist-Satara
• City/Town	Satara
• State/UT	Maharashtra
• Pin Code	415001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Shivaji University , Kolhapur**	
• Name of the IQAC Coordinator	**Dr. Sharad Balasaheb Ingawale**	
• Phone No.	**02162231257**	
• Alternate phone No.	**02162231257**	
• Mobile	**9699827212**	
• IQAC e-mail address	**azadcollegesatara@gmail.com**	
• Alternate e-mail address	**azadcollegesatara@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.azadcollegesatara.in/IQAC/Academic%20Calender%2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.azadcollegesatara.in/IQAC/Academic%20Calender%2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**83**	**2004**	**04/11/2004**	**03/11/2009**
Cycle 2	**A**	**3.14**	**2012**	**10/03/2012**	**09/03/2017**

6.Date of Establishment of IQAC	**20/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organised International Workshop on Critical Thinking with Mauritius Institute of Education. 2. Organised faculty training programme on LMS software 3. Conducted workshop on RED DOT FOUNDATION for safety and security of girls 4. Organised workshop on writing skills for students 5. Organised seminar on NEP and Role of Teachers

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Planning the academic activities in tune with the University calandar and examinations	Academic calendar is prepared and made available on website
Encourage staff for preparation of subject wise teaching plan and its effective implementation	Semister wise and subjectwise teaching plan is prepared and implemented for effective curriculum delivery
Enhancement of employability and competitive skills	Organised Campus Placement drive and more than 20 students were selected as a teacher in different schools
Planning of school internship programme	School internship programme for B.Ed first and second year student teachers were planned and effectively implemented in various practicing schools.
Planning and organisation of International workshop on Critical Thinking in collaboration of Mauritius Institute of Education	As per the MoU with Mauritius International Institute of Education , two days workshop was successfully organized for student teachers .

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee(CDC)	21/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	12/02/2024

15.Multidisciplinary / interdisciplinary

Our College is affiliated to Shivaji University,Kolhapur. We follow

the rules and regulations of Government of Maharashtra and Shivaji University,Kolhapur. The Government of Maharashtra has not adopted NEP 2020 Yet. The Government of Maharashtra has appointed Committee for taking decision related to Multidisciplinary

16.Academic bank of credits (ABC):

Our University has prepared Syllabus of Arts, Commerce Science faculty for as per Academic Bank of Credits . Due to decision about Academic Bank of Credits is pending from NCTE Which is our Regulatory body . So our University has not decided Academic Bank of Credits for Education Faculty.

17.Skill development:

Our College is Teacher Training College . So our curriculum is already skill based. We encourage our students For MOOCS, SWAYAM courses based on different skills required for Teacher Training.Our Institute organises Programmes Spoken English and Personality Development, skill development programmes based on Life skills, Value Education, Counselling skills etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We integrate Indian Knowledge System through Curriculum with practicals and Theory courseswhich are prescribed for Teacher Training Programme by NCTE. Institute conducts Various activities for integration of Indian Knowledge system viz Guest lectures , visits, Seminars Competitions . These all activities conducted through Enhancement of Professional Capacities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institute conducts Orientation and Induction Programmes regarding programme learning Outcomes and Course learning Outcomes of Teacher Training Programme . We have displayed outcomes of Teacher Training Programmes on our College Website and also communicated to the students through course orientation peogramme..

20.Distance education/online education:

We encourage students for different online courses through distance and online mode with the help of Swayam , Moocs etc.We also organised Faculty Development Programmes for students and faculty in order to develop E-content.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	01

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	154

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	50

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	67

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	12

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	17

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**07**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3221742**
4.3 Total number of computers on campus for academic purposes	**53**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1) In the beginning of every year IQAC meeting and staff meeting convinced. Time table, allotment of subjects and allotment of administrative department academic department to teachers, organization of guest lectures, workshops etc. is planned in the meeting.

2) Academic calendar is prepared including Scheduling of internal assessment, planning for conference, seminars, workshops and other co curricular activities.

3) Teachers make a planning of their teaching subject through year plan and unit plan.

5) Teachers used various methods for curriculum delivery such as lectures, Interactive sessions, Power Point presentations, class Seminars, Debates Quizzes, educational visits and other group activities.

6) The library enriched with the text books, reference books, journals, periodicals and 'e' resources caters to the need of faculty and students.

7) Computer lab language lab is provided for the students.

8) Internal examinations are conducted as per the curriculum for assessment of students. The feedback program is implemented according to the marks obtained by the students after the examination and they are guided. according to their study difficulties.

9) The college has a guardian teacher Scheme.

10) Experts in the relevant field are invited.

11) A 15 to 20 minute tea time meeting is held daily .

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of Academic year the Institution prepares and publishes Academic calender containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calender is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college.

For the implementation of Internal Assessment process, Examination committee and various Academic committees are formed at the college level through work distribution which monitor overall internal assessment process.

The students academic progress is monitored regularly through group work of practicals, student diary, seminars, Project work,sessional work on theoretical part.

Unit test, semester examination and oral examination are conducted in every semester.

The Principal through the academic Committee meetings, frequently

reviews the semesters progress and provides suitable suggestions. In case of revision of academic calender by the university,Institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	http://www.azadcollegesatara.in/IQAC/Academic%20Calender%202022-23.pdf

1.1.3 - Teachers of the Institution participate in **A. All of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

156

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A) Geder related.->

from course 8. Gender, School and Society in semester four, Students get information about issues such as gender construction, empowerment, Gender in Curriculum, sexual harassment and abuse and do gender related sessional work..

B) Environment and Sustainability related.-

Environmental education course is given to the students according to their demand under course10.Student teachers get to know the basic concept of environment, Environmental issues etc and they do projects.Under the practical of School internship.Students do school cleaning ,tree plantation Under the practical D2 students create awareness on environment related topics.

C) Human values.-

human values are developed in the Student teachers through the demonstrations of all four semesters of two year bed. course they are implemented through group work. The practicals are as follows EPC 2 ,D2 ,D5,EPC 4,C2

D) Professional Ethics-

Lectures in the form of orientation are kept for the students entering the college to create a background related to the teaching profession.in our institute 8 teaching methods are taught. Under the 6al, 6a II,6b1 and 6b II and course 10 syllabus teaching methods, techniques, maxims are taught and also knowledge of the role and characteristics of the teacher is obtainened.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

150

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File]()
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

52

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. Academic performance and Aptitude

The academic performance in the previous academic degree and marks obtained in the B.Ed. admission Common Entrance Test (CET) of the student are a good indicator to identify the different learning needs and their level of readiness to undergo B.Ed. programme.After identifying, the college is organized one week orientation programme for the students

2) Interviews

The faculty takes interview of enrolled students. Interviews are related to personal, academic information and social background etc. Based on the above information gathered, the college initiates the remedial measures for the students.

3) Content knowledge Test

The content knowledge test prepared by the faculty based on school syllabus from std. V to XII. This is administered to assess the students content knowledge in the subjects he/she selected as a teaching methodology. After the content knowledge test, to enrich the content knowledge of the students the remedial programme of each subject will be organized.

4) Skill Diagnostic Programme

The institute organizes five minutes teaching programme for teaching skill diagnosis of each student. Visual feedback has been provided by the teacher educator to improvement of the students teaching. The teacher educator suggests the appropriate skills through Skill Diagnostic Programme.

06-12-2024 11:23:11

File Description	Documents
Link for additional Information	Nil
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
173	11

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning-

All the students are encouraged to get an experience what they are exactly studying in the theory course. The institute arrange field visits and internship programme in different types of schools. In the internship programme the student knows and understands how to teach in class room environment and functioning of school.

Participative learning –

In all courses and practicum students are encourage to make power point presentations individually or in group's i. e. collaboration with peers. It promotes participatory learning.

Problem solving methods –

Students are motivated to construct to knowledge on their own. Problem solving methods is utilized to inculcate creativity, critical thinking, reasoning ability, logical thinking, decision making, scientific outlook among the students.

Models of Teaching:

Advanced organizer model, inductive thinking model, role play model, social simulation model, etc. are the part of our practice.

Think Pair Share Technique:

This technique we used regularly in our classrooms. It provides opportunities of knowledge sharing, collaboration and knowledge construction by o wn way.

Brainstorming:

Brainstorming is a truly fascinating technique which is applied for the concept formation components of theoretical curricular transaction. Our entire staff is fond of this technique; in fact, our students too.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used ICT enabled tools for effective teaching learning process. Teachers prepared PPTs and YouTube videos on important topics which they taught. Teachers have their own YouTube channels and Blogs. Emails, what's-app group, zoom, google meet are used as platforms to communicate, provide study material and syllabus, make announcements of different subjects, conduct tests, upload sessional work and assignment, share information etc. The internet and WI-FI facility is made available to all students and faculty. The library provides access to computer and online journals freely available in public domain. Classrooms are fully furnished with Smart/interactive board LCD, OHP. The faculty members are used online resources, video clips to expose the students for advanced knowledge and practical learning. Computer laboratory with an internet connection has been provided to students to promote independent learning. By using ICT students learning can be strengthened and made effective.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/view/acelibrary/e-resources/e-content-ace-satara/video

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Orientation Programme:

The newly admitted students are oriented with the Evaluation Mechanism as per the University syllabus. In this orientation the students are inform about the various components are involved in the evaluation process during each semester.

Examination Department :

The Examination department prepare internal evaluation schedule as per the university guidelines and it communicated to the students well in advance.The Examination department conducts timely examinations after completing the syllabus as per the academic calendar.

Publication of Internals marks:

After the timely conduct of internal examination as notified, the answer sheet evaluation is undertaken by faculty. The answer sheets are showed to the students for the verification and if any discrepancy is found it are redressed immediately.The marks obtained by student teachers in internal examination are displayed on the student's notice board for further scrutiny and rectification.The students have the liberty to use the suggestion box regarding dissatisfaction if any, with the internal examination mechanism.

Discussion of assessment with students :

Various aspects of assessment are timely discussed with students as to inform them properly and maintain transparency.

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All internal examinations are conducted adhering to the norms and regulations of the university. The students are given opportunities to get their grievances redressed related to internal examination. The entire grievances are sorted out immediately by the head of exam department.

The grievances related to internal examination are resolved as:

1.Students have to approach exam department.

2. Students have to submit application to exam department in the prescribed format which is developed by the examination department.

3. Exam department will consult with the respective teachers immediately.

4. After seeking the opinions of the teacher concerned, the student will be informed.

5. The process is completely transparent and completed in a stipulated time.

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Orientation Programme:

Orientation programme is organized to newly admitted students. In this orientation the students are informed about programme and course outcomes.

Displayed on the website:

The programme and course outcomes are displayed on the college website.

Displayed on the notice board:

The programme and course outcomes are displayed on the college notice board.

Meeting:

In the meeting at the beginning of the session the programme and course outcomes of the programme are discussed by the teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.azadcollegesatara.in/IQAC/Po-Pso-Co.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and course outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations are measured. Students performance within and outside the college in the various academic events provides another index of their learning-levels. Course learning outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations.As a part of continuous evaluation, the formative assessment of students' Performance is conducted. This includes Home Assignments, Group Discussions, peer and teacher feedback etc. The college analyzes results and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly.Further a continuous discussion remains on to judge how much learning attainment is becoming successful. For this Principal regularly meet the students,

IQAC meeting, Meeting of the Teachers are being adopted.The college provides subject related value added courses to inculcate the actual outcomes at the end of the course and extend it through their life. Lectures on competitive examinations, career counselling and soft skills are playing crucial role in the overall development of the students. To evaluate the outcomes of the above programmes, each and every activity is pre-planned.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

67

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.azadcollegesatara.in/IQAC/Student%20Satisfaction%20Survey%20-%2022-23.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Azad College of Education, Satara always provides an environment conducive for the holistic development of students. Extension activities not only impart a sense of communal responsibility. but

also effectively sensitize student teachers of our college towards important social issues.

To sensitize students about the social issues and for holistic development of the students, our college organize the number of extension activities. The students have actively involved in these activities. The nature of extension is varied. College organizes various social outreach programmes to students with the concept and practice of social responsibility.

- Voter Awareness Programme
- AIDS rally
- Street plays on social issues like Environmental consciousness, Women's empowerment, Combating drug addiction
- Cleaning Of School Campus and Public Places.
- Awareness Programme for Diseases Spreading in Rain Water Season.
- Workshop for Adolescent Girls for Menstrual Cycle
- Nature Conservation Program.
- Economical Assistant for needly student.
- Road Safety Awareness Program.
- Health Checkup Camps in villages
- Developing Communication skills; Developing Interview skills
- Incubating Research skills: Writing Effective Research Papers and Research Proposals
- Participation Blood Donation Camp
- Orientation on Social Issues through Drama Presentation
- Field Visit to study Innovative Schools
- Field Visit to inculcate entrepreneurship skills,

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/NAAC/AQAR-22-23-Links/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

173

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a storied main building having 12 rooms and seven lecture halls with adequate furniture. The teaching faculty has thirteen separate cabins for guidance and preparation. The institution is facilitated with a well-equipped PsychologyResource Center,an ICT Resource center ,Science –Maths Resource center,Arts and Crafts Resource center and language lab. In the main building,

we have an office, a Principal's cabin, a staff room, an Extension office, an ICT Resource center,Exam section,Record room and a store room. The college has a separate library building enriched with rare reference books and encyclopedias, research handbooks, and volumes of surveys of research. It is one of the enriched libraries. The hostel accommodation is made available to the students from long distance. The boy's hostel building has 7 rooms and women's hostel have 22 rooms with adequate sanitary facilities. Wash rooms are available for all the members of the college..

Land & Building

Built Up Area 6000 sq. feet

Playground / Sports / games / Area 1000 sq. feet

Number of Class Rooms/seminar halls- 7

Number of Resource centers- 4

Number of Rooms in Guest House- 1

Number of Common Rooms for Students- 1

Health Centre / Medical center

Canteen for students

.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/Infrastructure.htm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a playground of 1000 sq. Feet where Holly ball is played regularly. Various sports like Badminton, Cricket and games like music chairs, running, jumping, skipping , Mallakhamb are played on the ground. Various sports competitions are organised on the ground. Cultural activities like Hadga,,Lezim is organised on the ground.

College has enough facility for indoor games too. Carom, Chess, Table tennis are played by the faculty and students. All the equipment of physical education are kept at Physical Education resource centre which is maintained by the Head of that department. Every year college celebrates Yoga Day with students and faculty. Physical Health Dept. organises Yoga shibir for College and for other than college . Health check- up camp is organised .

College has equipment like Carom, Cricket Bat, Stump set, Cricket pad, Cricket guard, Cricket gloves, Cricket ball, Badminton Racket, shuttle, Table tennis bat, Table tennis ball, Volley ball net, Volley ball, Measure tape, Weighing machine, Chess, Jump ropes.

College has Tabala, Harmonium, Mike and sound system for cultural programs. Cultural programs are organised in multipurpose halls.

Various national, international and local days are celebrated in college. Various competitions and exhibitions are organised in multipurpose halls.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/Photo/Health_and_Physical_Education/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.25097

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Azad College of Education, Satara use LIBRERIA Library management system developed by Maharashtra Knowledge Corporation Limited (MKCL). This is cloud-based software.

The college has tied up with MKCL, Pune.

LIBRERIA gives 14 modules these are Masters, Book Management, Accessioning, Membership, Circulation, Book Bank, OPAC, Catalogue, Reports, Administration, Database Backup, Import Data, Export Data and Serials Management.

Books are entered in accession register as well as data entry done in the LIBRERIA software.

Books are Bar-coded which is useful in circulation of book.

Membership of faculty and students are done with the help of Membership module.

WEB OPAC gives facility of search books in various ways such as Field search (fields like Author, Title, Publisher etc.), Boolean search, Keyword search, Truncation search and Wildcard search. OPAC link is also given in the library website for easy access of the Catalogue.

With the help of this software soft functioning of the library activities are done.

User Tracking System Software was installed in Library. This software is used to measure footprints of the users. This software helped us in measuring the records of the users in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/acelibrary/home?authuser=0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.62103

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Azad College of Education upgraded its ICT facilities to ensure efficient functioning.

Each of the seven classrooms is with an L.C.D. facility. All the Halls have internet facility.

Wi-Fi facility is available for the office, Principal's cabin, IQAC room, and Extension service center. Knowledge Resource Center, Library, Research section, Language lab, all the resource centers, and Examination section. Resource centers are for Marathi, Hindi, English, Sanskrit, Information Technology, Psychology, Science, and Mathematics.

At the initial stage, there was a Broadband system(2012). From 2015 every year two Internet broadband of 10 Mbps speed were purchased.

From 2019 two broadband connections with 60 Mbps speed are present in the college.

In the ICT Resource Center, 30 computers are available for students.

There are 46 computers available for students .6 laptops are for faculty and 1 for office. For office 4 computers, For the IQAC room and Extension service center, one printer each is available. In the library, there are 2 printers and one Photocopy machine while in the examination section, one printer is available.

In every classroom Audio-Video facility is available. One smart board is available in Hall No. 8.In the academic year 2021-22,15 computers and 4 printers were purchased. 10 computers are made

available for students in the ICT department. one computer and one printer is made available for office. One computer is for the library and one is in the IQAC room for faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/CollegeStudio.htm

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.24078

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system for maintaining and utilizing physical, academic and support facilities. This system comprises active planning bodies like College Development Committee, IQAC, Building and Maintenance Committee Finance and Purchase Committee, Hostel Committee Library Committee, Sports and Physical Education Committee, College garden and Premises Beautification Committee, and Feedback Committee.

At the beginning of academic year CDC decides the budget and allocate specific amount to different heads of the expenditure. They take periodical survey of the campus about repairs, replacements, damages etc. Feedback from the students isalso considered by the Feedback Committee for the implementation.

Classrooms, Guidance rooms, seminar hall, Ladies' room, Boys' and girls' hostel, Library,Laboratories, and Resource centers, are for students admitted to the college. All classrooms are with adequate furniture and teaching aids for a smooth teaching-learning process.Structural Audit isdone by the competent authority. Annual maintenance contract forcomputers is given to the local agency.

. Playground and Indoor gameshall is maintained by the head of the Physical Education Department.

. The library committee gives suggestions for the development and maintenance of the library.

A beautiful garden is maintained by the Garden and Beautification Committee with the help of administration staff.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://www.azadcollegesatara.in/pdf/NAAC/DVV Links/Criteria-IV/4.4.1%20,4.4.2%20Maintainance%20bills.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

166

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2,875.00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a well constituted student council .The purpose of the student council is to give students an opportunity to develop leadership by organizing responsible activities. Optimum administrative and academic growth of the institution requires genuine participation of the students. Principal nominates members of Student council after consultation with faculty members. representatives and other members work as per guidelines given by Principal . The meetings of Student Council are conducted for planning and organization of different events in the college, according to the Academic Calendar prepared by IQAC.

Student representatives help in selection, planning, comparing and implementation of co-curricular and extracurricular activities in the college, throughout the year. In addition to this, other academic and administrative committees also have representation of students on them. Other Committees including Students Representatives: •Internal Quality Assurance Cell (IQAC) • Internal Complaint Committee. •College Development Committee • Anti-Ragging Committee • Library Advisory Committee • Student Welfare Committee • College Activity Organization Committee.

Student councils participate, organize and manage various academic and co-curricular activities in the college. .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Annual alumni meeting conducted every last Sunday of month June for every year. also we conduct our alumni gathering every year. Alumni serve many valuable roles, they help build and grow an institute's brand through their work strength and word-of-mouth about the institute. Alumni of Azad College of Education are well placed in various fields like: teaching, education, professional fields, academic and social work. The College has an active alumni group. The mission of the ACE's alumni group is to foster a spirit of loyalty and to promote general welfare of the institute.

We also encourage them to participate in large numbers in alumni meetings. We have one representative of ACE alumni group in College Development Committee (CDC) and in Internal Quality Assurance Cell (IQAC) as a member, They continuously evolve as resource person in workshops, in orientation programme of newly admitted students. During any seminars for students, they act as a motivator and help them to groom their skills for practical situations.

ACE alumni group contributed significantly through various activities

- **Motivating new students Organizing various activities**
- **They support in online teaching and learning, placements**
- **They support in internship programmes**
- **Alumni are active members of IQAC and CDC**
-

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution promotes culture of decentralized and participative management, through delegation of powers to various administrative and academic committees involving faculty, office staff and students. IQAC prepares the strategies and action plans, which are approved by CDC with or without suggestions and then, these plans, are implemented by principal with the help of various committees in the college involving all stakeholders like Purchase Committee, Steering Committee, Maintenance Committee, Student Council, Student Development Committee, School College Forum etc. Help of Alumni Association is taken to implement various programmes. Various activities have been organized to fulfill the vision and mission of the institution. Our parent institution arranges various activities and programmes accompanying vision and mission of the institution.

Vision: - Towards the Excellence in Teacher Education

Mission:- To be an Institute with Excellence in Providing Skillful, Competent, Self-Reliant, Research Minded and Socio-culturally

Committed Teachers Through Training with Innovative Practices in Teacher Education to uplift the Society in order to Meet the Enormous Global Challenges.

The College IQAC has identified the broad aims of perspective plan as follows:

- **To create an enabling academic environment for students embedded with sincerity, discipline and commitment.**
- **To mouldhumane citizens of the nation.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Taking into account the development of college and the increasing strength of the students, the college has developed a decentralized governance system.

- **The Head of Department, Heads of various Resource Centers help the Principal to work effectively and achieve the intended outcome.**
- **Internal Quality Assurance Cell (IQAC) has been given the operational autonomy to implement various programmes and policies of the institution effectively to enhance the quality of various units of college. Various schemes or policies are designed and implemented by the cell to achieve the intended outcome and the assurance of quality.**
- **The institute provides autonomy through various activities like: Seminars, Workshops, Conferences, Symposium for student-teachers and faculty.**
- **Azad college of Education, Satara practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the Principal then to Coordinators and teachers in-charge of the various cells and committees in the college.**

- **Participative Management**

  The college is committed to participative management:

- **The institution has a College Development Committee (CDC) which decides strategy, budgetary, academic and infrastructure issues.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic plan is effectively deployed

The extensive goals of Perspective Plans are associated with Azad College of Education, Satara that is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on different core themes. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Top Management provides opportunity to become members of various academic bodies of the university.

Policies: College has well defined policies related with different running programs. This College has autonomy for policy making but it should abide by the rules of management governing council. The college governing body grants approval and ratification of various policy decisions of the college. It approves budgets for administrative, academic, research programmes and activities. The Principal of the college has the power to construct committees and cells according to the needs of the institution.

Administrative Setup: Azad College of Education, Satara has a well-defined organizational structure. The College is managed by Rayat Shikshan Sanstha, Satara, Maharashtra. Our Governing Council reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the College. E-governance of college is the best example of transparent administration, as each action related with the college is uploaded on the portal like salary, student record, finance etc.

Appointment, Service Rules and Procedures: Criteria for the selection of teaching and non -teaching staff are completely based upon the norms and conditions of NCTE, UGC and the affiliating University.

File Description	Documents
Paste link for additional information	http://www.erayat.org/
Link to Organogram of the Institution webpage	http://www.azadcollegesatara.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes, the institution has welfare measures for both teaching and non-teaching staff.

Welfare Schemes for Teaching and Non teaching Staff

RayatShikshanSanstha's Schemes-

- **'AdarshRayatSevakPursakar'**
- **Sevak Welfare Fund**
- **SevakSurakshaVima**
- **Life Worker /life member for teachers**
- **Research Journal: Trajectory**
- **The RayatSevak Co-operative Bank Schemes :All types of loans**
- **Sou. LaxmibaiBhauraoPatilShikshanottejakSahakariPatpedhi**
- **Awards to Wards of Teachers & Non-teaching staff**
- **Scholarship holders, University Rank Holders, HSC/SSC Rank Holders etc.**

University's Schemes-

- **Group Insurance**
- **Welfare activities**
- **Personal Library scheme**
- **Felicitation of Ph.D. holder in the in Convocation**
- **Ideal Teacher Award in university Jurisdiction**
- **Prize for outstanding Books**

Institution's Schemes for Teaching and Non teaching Staff

- **Prize for Publication of research article & research paper in**

peer reviewed/ UGC care listed publications
- Health awareness programme/Health Check up camps
- Insurance (Bank of Maharashtra)
- Festival bonus for non teaching staff
- Yoga camps are organised from time to time
- Duty leave is provided for attending Workshops, Orientation course
- Staff achieving State and International award are felicitated by the institution
- Research facilities are available for teachers pursuing their Ph.D.
- Faculties can avail loan from the Rayat bank with very minimal charges and repay the loan in easy installments.
- Staff is allowed to use college ICT facilities for their research work

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/images/download/2023.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC regulations for the Appointment of Teachers and other Academic Staff in the institution. For the Maintenance of Standards, amendments are made therein from time to time, for teaching.The performance of teaching staff is assessed on the following bases: their academic qualification,

research experience and training, work on research projects or carried out, publications: published papers in journals, book publications, chapter published in booksin seminars, conferences, symposia, workshops, workshops attended, teaching and evaluation experience, total teaching experience, courses taught duration.

The PBAS Proforma filled by the Faculty Member is checked and verified by the IQAC, HOD & Principal, faculty members whose promotions are due are recommended by the institutional head based on this Proforma. On the other hand, all non-teaching staff is also assessed through annual confidential reports and annual performance appraisal.

The various parameters for non teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with faculty members and students, subordinates, colleagues, and other stakeholders & public, Power of Drafting , efficient organisation of documents and technical abilities.

File Description	Documents
Paste link for additional information	https://sites.google.com/view/acelibrary/institutional-repository/research-papers
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Rayat Shikshan Sanstha has a transparent and robust system of periodic internal, external as well as GST audit of all its branches. For effective management of financial resources, at the start of academic year, the annual budget of the college is discussed in CDC. Major purchases are made with the approval and sanction of the management. A tender/quotation system is followed for the purchase of items.
- The institution conducts internal as well as external audit of its funds annually and report of audit and its compliance is discussed in CDC Meetings for approval. Our parent institution Rayat Shikshan Sanstha, Satara conducts internal audit of every institution quarterly/ half yearly and annually. For

this purpose it has its own Audit department. This department conducts internal audit of every institution in every financial year (1st April to 31st March). After the inspection done by this department, audit report is prepared and sent to college.

- **At the time of local audit the objections raised in the audit report are verified, cleared and nullified. In every financial year, Audited statement of accounts is sent to Accountant General, Mumbai, Director, (Higher Education) Kolhapur. Salary and non-salary expenditure audit has been done by Administrative Officer.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

105950

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Institutional strategies for mobilization of funds:**
- **The institution and faculty take efforts for mobilization of funds. The institution encourages faculty of the college to generate funds for the different activities. The IQAC explores funding schemes of various agencies like UGC, MHRD, NCTE etc. The Institution and faculty apply for various projects and developmental schemes announced by these funding agencies. The college generates financial resources through its stake**

holders, government, NGOs, UGC, local well-wishers, alumni students and public representatives.

- **Optimal Utilization of Resources:** The College keeps its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilisation of resources. The funds are allocated by the college management for the maintenance of the laboratories and classrooms. Each and every single rupee received, is spent using proper channels, such as quotations, e-tendering, discussion with purchase committee.

1. Institution Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the college.

2. Purchase Committee: Committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is placed.

3. Accounts and Audit: All funds mobilised are properly accounted

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

CDC & IQAC contributed significantly for institutionalizing the quality asurance strategies. The process/ mechanism adopted by the institutions for quality assurance is as follows.

- IQAC organizes meeting after the suggestions by CDC.
- Academic calendor is prepared at the beginning of the academic year.
- Work distribution schedule is prepared by Steering & IQAC Committee.
- Work distribution schedule is subjected to staff for finalization.
- Correction are made. After correction work distribution schedule is given to faculty for preparation of year plan.
- Year plan include academic, co-curricular and extra-curricular activities.

- **Departmental meeting are held for excution of acdemic and other activities.**
- **Record of the meeting and the activity is prepared.**
- **After completion of activities action taken report are prepared.**
- **IQAC reviews all the activities through feedback.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/Certificates.htm
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC was established on 20th June, 2005 to enhance & sustain the quality of teacher education. IQAC monitors implementation of vision and mission of college. Preparation of perspective plan of college development and its execution has been carried out by IQAC in strategic way. The institution reviews its teaching-learning process through IQAC & other mechanism.

Review of teaching-learning process

- **Introduction of Courses: The College has introduced 4 certificate courses, 5 Value added courses and 4 skill development courses for the students during the last five years.**
- **Induction Programme: IQAC conducts Induction Programme for first year students. Principal (Introductory Speech), HOD, IQAC Coordinator and Chairmen of the various committees introduce the various activities run by the college. Importance of Teaching profession, Professional Ethics, Manners & Etiquettes, Code of conduct, Vision, Mission and values etc.**

- **Teaching Process:**

  IQAC reviews the teaching process through following-

- **Preparation Aacademic calendar and Year Plan**

- **Organization of Faculty Development Programmes & Teacher Training Programme**
- **Review of learning outcomes**
- **Learning outcomes are ensured through analysis of academic activities like students projects, seminars, field visit, laboratory work, online quiz through Google classroom and poster competition, university results, home assignment, group discussion, elocution competition.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.azadcollegesatara.in/IQAC/IQAC_Minutes_2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute places a strong emphasis on the safety, security, and overall well-being of its students and staff. Here are some

points highlighting the key features:

a. Gender Sensitization Programmes:Cells such as the Women Development Committee, Anti sexual Harassment Committee

conducted International Women's Day Celebration Week, organized activities such as Beauty Parlor and Dress draping, Diet for Beauty, Entrepreneurship Skills, Communication skills, yoga for health, cultural event and stress management.

b. One Week Students Training under ManagementDevelopment

Programme for Girl Students covered various topics such as Domestic Violence, Leadership and Managerial

Skills, Rain Water Harvesting, Malnutrition, Child Labour, Gender Inequality, Climate Change, Environmental Pollution,

Drug Addiction, Values and Life Skills, Management of Mental Health and Employability, Women Empowerment, Machine Learning,

Design and Critical thinking for Innovation, New Approaches and Prospects in Research

c. Safety and Security:

Girls' hostel with appointed rectors

Provision of RO water

CCTV cameras installed at various locations

Security staff at the entry points

Firefighting equipment installed

d. Common Rooms:

Well-ventilated common rooms for girl students.

Utilized for lunch and common discussions during off time.

The institute takes deliberate efforts to initiate appropriate measure to cultivate the minds of the students regarding gender equity.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.azadcollegesatara.in/Infrastructure.htm

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The concept of waste as 'a material which has no use' has changed to 'resource at the wrongplace'. The college is conscious of its activities generating waste and ensures that all the waste is used &disposed responsibly. Managing waste in an environmentally sound & socially satisfactory manner is sustainable waste management. In the college waste management practices are differentiated into three parts:

Solid Waste Management- Ladies room vending machine and burner unit (destroyer)

Liquid Waste Management—RO water

E- Waste Management- tie up with the management

Waste management is essential in every institute. Proper utilization of waste is very important. The college realizes sustainable and holistic waste management essential in reducingItsenvironmental

footprint and providing a safe and healthy workenvironment for teaching and non-teaching employees, students, andvisitors. The college "Building and Maintenance Committee"has its 'WasteManagement

Policy' with objectives and action plan in the beginning of the session and orientes the staff and studentsabout it. The action plan is implemented with the help of the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Religious Tolerance and Cultural Harmony: The College believes in the philosophy of inclusion and harmony.

Through the activities of support services like Social service and Cultural activity department the awareness created the awareness among the students. Cultural

activities are organized within the college to promote harmony among students and staff. Celebrations of

international days like Yoga Day and Women's Day contribute to fostering tolerance.

2. Unity in Diversity: The College imbibes sense of oneness through celebrating days in honor of eminent

personalities, national festivals, and other activities, bring together students and teachers from diverse backgrounds onto a single platform.

3. Community Engagement: The Social service departments conducted a number of community engagement activities

such as Swachch Bharat Abhiyan, Blood Donation Camp, Awareness Rallies .

4. Code of Conduct: The College has established a code of conduct for students, teachers, and other employees,

emphasizing that everyone must adhere to these standards regardless

of their cultural, regional, linguistic, communal, socio-economic, or other diversities.

5. Regional and Socio-economic inclusiveness: The activities such as Independence Day Celebration, Republic Day

Celebration create sense of regional harmony. Students coming from various strata of the society are treated equally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute takes following activities

1. Celebration of National Festivals: Institute celebrates Independence Day, Republic Day, Constitution Day, etc., to honor the sacrifices made by freedom fighters. 2. Celebration of Birth Anniversaries of National Figures: Institute commemorates the birth anniversaries of significant national personalities. 3. International Women's Day: Institute marks this day with activities such as guest lectures on women empowerment, like the one by Mrs. Sunetrabai Pawar. 4.. Environmental Awareness Activities: Departments of Zoology and Botany, along with the Nature Club, engage in activities such as creating water feeders for birds and organizing exhibitions on rare and endangered plants to raise awareness about environmental concerns. 5.. Blood Donation Camp: NSS and NCC departments organize blood donation camps in collaboration with local hospitals to encourage voluntary blood donation. 6. Integrity Pledge: Student take the Integrity Pledge as part of the Vigilance Week, emphasizing the importance of honesty and integrity. 7.. Collective Pledge on National Voters Day: Department of Political Science organizes a collective pledge on National Voters Day to promote awareness and participation in the electoral process. These activities cover a wide range of themes including human rights, national pride, women empowerment, environmental awareness, social responsibility, integrity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution places great importance on commemorating various national and international days, events, and festivals to instill a sense of patriotism, environmental consciousness, and awareness among the learners. 1. National Festivals: Maharashtra Foundation Day (1st May) Kranti Din (9th August) Independence Day (15th August) Constitution Day (26th November) Republic Day (26th January) Martyrs Day (30th January) International Women's Day (8th March) National Science Day (28th February) Dr. A. P. J. Abdul Kalam Birth Anniversary (15th October)

Chhatrapati Shivaji Maharaj Birth Anniversary (19th February) Bharatratna Dr. Babasaheb Ambedkar Birth Anniversary (14th April)

Savitribai Phule Birth Anniversary (3rd January) Swami Vivekananda and Rajmata Jijau Birth Anniversary (12th January) Karmaveer Bhaurao Patil Birth Anniversary (22nd September) 2. Special Celebrations and Activities: File Description Enthusiastic celebrations during the birth anniversary of Chhatrapati Shivaji Maharaj. Integration of celebrations with various events like Tree Plantation Programme, Blood Donation Camp, essay writing, elocution competitions, and special lecture programs during the week from 20-27th September.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title- Supervised Study; Developing conducive environment among the children of Sucide

farmers.

1.Objectives

1. To create conducive environment for affected childern of sucide farmers for their all round

Development

2.To encourage and provide counseling regarding the mental wellbeing and family support .

2.The Context

. The college decided to adopt and conduct Supervised study programme at Rayat Shikshan

Sansth's Shri. Ch.Shahu Boarding House , Branch no-1 for the said

practice . We have initiated the

innovative programme for Student teachers

3.The Practice

Student teachers were introduced about social responsibility and teacher accountability through

celebration of faculty birthdays with them, organisation of sports and academic activities , counseling

sessions , Brain storming sessions and teaching -learning process.

5.Resources required

The concerned faculty received the reactions from student teachers

Best Practice-II

Title- Empowering Student teachers through Vivek Vahini activities

1. Objectives

To develop health , social and environmental awareness among the student teachers.

To inculcate scientific attitude among the student teachers.

To provide training based on eradication of Superstitions

Practice and outcomes-

Student teachers participated actively in group work activity organised by the college

Student teachers created environmental awareness among the students and society .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

. The vision of the college is "Towards excellence in Teacher Education." To provide excellent practices in teacher education and to the student teachers is the priority.Placements, street plays on social, environmental issues

1.Organization of International and National Conferences, Seminars, Workshops and FDP: The college has organized International, National, State, University, College level Conferences, Seminars and Workshops on different themes and crosscutting issues like NEP: 2020,

2. Conduction of activities in School Internship Programme Internship programme is one of the best distinct activity. To run the Internship programme effectively, Institution has developed 'School College Forum'. Every year before the Internship Programme College organizes the School-College Forum meeting.

3. Conduction of Awareness programmes and Street plays on Social , Environmental, and Cross cutting issues . Student teacher's prepare script of street plays. They make practice among the group for presentation. According to schedule student teachers present their street plays in various crowded places i.e. Bus stand, Bazzar, Schools etc. with prior permission of related government/ local authorities. Themes like Beti bachav, cyber security, Save water, save energy, plastic free campus, constitution awareness, eradication of superstitions etc. are presented as street plays

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1) In the beginning of every year IQAC meeting and staff meeting convinced. Time table, allotment of subjects and allotment of administrative department academic department to teachers, organization of guest lectures, workshops etc. is planned in the meeting.

2) Academic calendar is prepared including Scheduling of internal assessment, planning for conference, seminars, workshops and other co curricular activities.

3) Teachers make a planning of their teaching subject through year plan and unit plan.

5) Teachers used various methods for curriculum delivery such as lectures, Interactive sessions, Power Point presentations, class Seminars, Debates Quizzes, educational visits and other group activities.

6) The library enriched with the text books, reference books, journals, periodicals and 'e' resources caters to the need of faculty and students.

7) Computer lab language lab is provided for the students.

8) Internal examinations are conducted as per the curriculum for assessment of students. The feedback program is implemented according to the marks obtained by the students after the examination and they are guided. according to their study difficulties.

9) The college has a guardian teacher Scheme.

10) Experts in the relevant field are invited.

11) A 15 to 20 minute tea time meeting is held daily .

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of Academic year the Institution prepares and publishes Academic calender containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calender is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college.

For the implementation of Internal Assessment process, Examination committee and various Academic committees are formed at the college level through work distribution which monitor overall internal assessment process.

The students academic progress is monitored regularly through group work of practicals, student diary, seminars, Project work,sessional work on theoretical part.

Unit test, semester examination and oral examination are conducted in every semester.

The Principal through the academic Committee meetings, frequently reviews the semesters progress and provides suitable suggestions. In case of revision of academic calender by the university,Institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	http://www.azadcollegesatara.in/IQAC/Academic%20Calender%202022-23.pdf

1.1.3 - **Teachers of the Institution participate**	A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

156

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A) Geder related.->

from course 8. Gender, School and Society in semester four, Students get information about issues such as gender construction, empowerment, Gender in Curriculum, sexual harassment and abuse and do gender related sessional work..

B) Environment and Sustainability related.-

Environmental education course is given to the students according to their demand under course10.Student teachers get to know the basic concept of environment, Environmental issues etc and they do projects.Under the practical of School internship.Students do school cleaning ,tree plantation Under the practical D2 students

create awareness on environment related topics.

C) Human values.-

human values are developed in the Student teachers through the demonstrations of all four semesters of two year bed. course they are implemented through group work. The practicals are as follows EPC 2 ,D2 ,D5,EPC 4,C2

D) Professional Ethics-

Lectures in the form of orientation are kept for the students entering the college to create a background related to the teaching profession.in our institute 8 teaching methods are taught. Under the 6al, 6a II,6b1 and 6b II and course 10 syllabus teaching methods, techniques, maxims are taught and also knowledge of the role and characteristics of the teacher is obtainened.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

150

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

52

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. Academic performance and Aptitude

The academic performance in the previous academic degree and marks obtained in the B.Ed. admission Common Entrance Test (CET) of the student are a good indicator to identify the different learning needs and their level of readiness to undergo B.Ed. programme. After identifying, the college is organized one week orientation programme for the students

2) Interviews

The faculty takes interview of enrolled students. Interviews are related to personal, academic information and social background etc. Based on the above information gathered, the college initiates the remedial measures for the students.

3) Content knowledge Test

The content knowledge test prepared by the faculty based on school syllabus from std. V to XII. This is administered to assess the students content knowledge in the subjects he/she selected as a teaching methodology. After the content knowledge test, to enrich the content knowledge of the students the remedial programme of each subject will be organized.

4) Skill Diagnostic Programme

The institute organizes five minutes teaching programme for teaching skill diagnosis of each student. Visual feedback has been provided by the teacher educator to improvement of the students teaching. The teacher educator suggests the appropriate skills through Skill Diagnostic Programme.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
173	**11**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning-

All the students are encouraged to get an experience what they are exactly studying in the theory course. The institute arrange field visits and internship programme in different types of schools. In the internship programme the student knows and understands how to teach in class room environment and functioning of school.

Participative learning –

In all courses and practicum students are encourage to make power point presentations individually or in group's i. e. collaboration with peers. It promotes participatory learning.

Problem solving methods –

Students are motivated to construct to knowledge on their own. Problem solving methods is utilized to inculcate creativity, critical thinking, reasoning ability, logical thinking, decision making, scientific outlook among the students.

Models of Teaching:

Advanced organizer model, inductive thinking model, role play

model, social simulation model, etc. are the part of our practice.

Think Pair Share Technique:

This technique we used regularly in our classrooms. It provides opportunities of knowledge sharing, collaboration and knowledge construction by o wn way.

Brainstorming:

Brainstorming is a truly fascinating technique which is applied for the concept formation components of theoretical curricular transaction. Our entire staff is fond of this technique; in fact, our students too.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used ICT enabled tools for effective teaching learning process. Teachers prepared PPTs and YouTube videos on important topics which they taught. Teachers have their own YouTube channels and Blogs. Emails, what's-app group, zoom, google meet are used as platforms to communicate, provide study material and syllabus, make announcements of different subjects, conduct tests, upload sessional work and assignment, share information etc. The internet and WI-FI facility is made available to all students and faculty. The library provides access to computer and online journals freely available in public domain. Classrooms are fully furnished with Smart/interactive board LCD, OHP. The faculty members are used online resources, video clips to expose the students for advanced knowledge and practical learning. Computer laboratory with an internet connection has been provided to students to promote independent learning. By using ICT students learning can be strengthened and made effective.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/view/acelibrary/e-resources/e-content-ace-satara/video

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Orientation Programme:

The newly admitted students are oriented with the Evaluation Mechanism as per the University syllabus. In this orientation the students are inform about the various components are involved in the evaluation process during each semester.

Examination Department :

The Examination department prepare internal evaluation schedule as per the university guidelines and it communicated to the students well in advance.The Examination department conducts timely examinations after completing the syllabus as per the academic calendar.

Publication of Internals marks:

After the timely conduct of internal examination as notified, the answer sheet evaluation is undertaken by faculty. The answer sheets are showed to the students for the verification and if any discrepancy is found it are redressed immediately.The marks obtained by student teachers in internal examination are displayed on the student's notice board for further scrutiny and rectification.The students have the liberty to use the suggestion box regarding dissatisfaction if any, with the internal examination mechanism.

Discussion of assessment with students :

Various aspects of assessment are timely discussed with students as to inform them properly and maintain transparency.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All internal examinations are conducted adhering to the norms and regulations of the university. The students are given opportunities to get their grievances redressed related to internal examination. The entire grievances are sorted out immediately by the head of exam department.

The grievances related to internal examination are resolved as:

1.Students have to approach exam department.

2. Students have to submit application to exam department in the prescribed format which is developed by the examination department.

3. Exam department will consult with the respective teachers immediately.

4. After seeking the opinions of the teacher concerned, the student will be informed.

5. The process is completely transparent and completed in a stipulated time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Orientation Programme:

Orientation programme is organized to newly admitted students. In this orientation the students are informed about programme and course outcomes.

Displayed on the website:

The programme and course outcomes are displayed on the college website.

Displayed on the notice board:

The programme and course outcomes are displayed on the college notice board.

Meeting:

In the meeting at the beginning of the session the programme and course outcomes of the programme are discussed by the teachers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.azadcollegesatara.in/IQAC/Po-Pso-Co.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and course outcomes are measured through both academic and non-academic performances of the students. The

performance of the students in the internal and external examinations are measured. Students performance within and outside the college in the various academic events provides another index of their learning-levels. Course learning outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations.As a part of continuous evaluation, the formative assessment of students' Performance is conducted. This includes Home Assignments, Group Discussions, peer and teacher feedback etc. The college analyzes results and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly.Further a continuous discussion remains on to judge how much learning attainment is becoming successful. For this Principal regularly meet the students, IQAC meeting, Meeting of the Teachers are being adopted.The college provides subject related value added courses to inculcate the actual outcomes at the end of the course and extend it through their life. Lectures on competitive examinations, career counselling and soft skills are playing crucial role in the overall development of the students. To evaluate the outcomes of the above programmes, each and every activity is pre-planned.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

67

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.azadcollegesatara.in/IQAC/Student%20Satisfaction%20Survey%20-%2022-23.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Azad College of Education, Satara always provides an environment conducive for the holistic development of students. Extension activities not only impart a sense of communal responsibility. but also effectively sensitize student teachers of our college towards important social issues.

To sensitize students about the social issues and for holistic development of the students, our college organize the number of extension activities. The students have actively involved in these activities. The nature of extension is varied. College organizes various social outreach programmes to students with the concept and practice of social responsibility.

- Voter Awareness Programme
- AIDS rally
- Street plays on social issues like Environmental consciousness, Women's empowerment, Combating drug addiction
- Cleaning Of School Campus and Public Places.
- Awareness Programme for Diseases Spreading in Rain Water Season.
- Workshop for Adolescent Girls for Menstrual Cycle
- Nature Conservation Program.
- Economical Assistant for needly student.
- Road Safety Awareness Program.
- Health Checkup Camps in villages
- Developing Communication skills; Developing Interview skills
- Incubating Research skills: Writing Effective Research Papers and Research Proposals
- Participation Blood Donation Camp
- Orientation on Social Issues through Drama Presentation
- Field Visit to study Innovative Schools
- Field Visit to inculcate entrepreneurship skills,

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/NAAC/AQAR-22-23-Links/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

173

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a storied main building having 12 rooms and seven lecture halls with adequate furniture. The teaching faculty has thirteen separate cabins for guidance and preparation. The institution is facilitated with a well-equipped PsychologyResource Center,an ICT Resource center ,Science –Maths Resource center,Arts and Crafts Resource center and language lab. In the main building, we have an office, a Principal's cabin, a staff room, an Extension office, an ICT Resource center,Exam section,Record room and a store room. The college has a separate library building enriched with rare reference books and encyclopedias, research handbooks, and volumes of surveys of research. It is one of the enriched libraries. The hostel accommodation is made available to the students from long distance. The boy's hostel building has 7 rooms and women's hostel have 22 rooms with adequate sanitary facilities. Wash rooms are available for all the members of the college..

Land & Building

Built Up Area 6000 sq. feet

Playground / Sports / games / Area 1000 sq. feet

Number of Class Rooms/seminar halls- 7

Number of Resource centers- 4

Number of Rooms in Guest House- 1

Number of Common Rooms for Students- 1

Health Centre / Medical center

Canteen for students

.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.azadcollegesatara.in/Infrastructure.htm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a playground of 1000 sq. Feet where Holly ball is played regularly. Various sports like Badminton, Cricket and games like music chairs, running, jumping, skipping , Mallakhamb are played on the ground. Various sports competitions are organised on the ground. Cultural activities like Hadga,,Lezim is organised on the ground. College has enough facility for indoor games too. Carom, Chess, Table tennis are played by the faculty and students. All the equipment of physical education are kept at Physical Education resource centre which is maintained by the Head of that department. Every year college celebrates Yoga Day with students and faculty. Physical Health Dept. organises Yoga shibir for College and for other than college . Health check- up camp is organised .

College has equipment like Carom, Cricket Bat, Stump set, Cricket pad, Cricket guard, Cricket gloves, Cricket ball, Badminton Racket, shuttle, Table tennis bat, Table tennis ball, Volley ball net, Volley ball, Measure tape, Weighing machine, Chess, Jump ropes.

College has Tabala, Harmonium, Mike and sound system for cultural programs. Cultural programs are organised in multipurpose halls.

Various national, international and local days are celebrated in college. Various competitions and exhibitions are organised in multipurpose halls.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/Photo/Health_and_Physical_Education/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.25097

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Azad College of Education, Satara use LIBRERIA Library management system developed by Maharashtra Knowledge Corporation Limited (MKCL). This is cloud-based software.

The college has tied up with MKCL, Pune.

LIBRERIA gives 14 modules these are Masters, Book Management, Accessioning, Membership, Circulation, Book Bank, OPAC, Catalogue, Reports, Administration, Database Backup, Import Data, Export Data and Serials Management.

Books are entered in accession register as well as data entry done in the LIBRERIA software.

Books are Bar-coded which is useful in circulation of book.

Membership of faculty and students are done with the help of Membership module.

WEB OPAC gives facility of search books in various ways such as Field search (fields like Author, Title, Publisher etc.), Boolean search, Keyword search, Truncation search and Wildcard search. OPAC link is also given in the library website for easy access of the Catalogue.

With the help of this software soft functioning of the library activities are done.

User Tracking System Software was installed in Library. This software is used to measure footprints of the users. This software helped us in measuring the records of the users in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sites.google.com/view/acelibrary/home?authuser=0

4.2.2 - The institution has subscription for	A. Any 4 or more of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.62103

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Azad College of Education upgraded its ICT facilities to ensure efficient functioning.

Each of the seven classrooms is with an L.C.D. facility. All the Halls have internet facility.

Wi-Fi facility is available for the office, Principal's cabin, IQAC room, and Extension service center. Knowledge Resource Center, Library, Research section, Language lab, all the resource centers, and Examination section. Resource centers are for Marathi, Hindi, English, Sanskrit, Information Technology, Psychology, Science, and Mathematics.

At the initial stage, there was a Broadband system(2012). From 2015 every year two Internet broadband of 10 Mbps speed were purchased.

From 2019 two broadband connections with 60 Mbps speed are present in the college.

In the ICT Resource Center, 30 computers are available for students.

There are 46 computers available for students .6 laptops are for faculty and 1 for office. For office 4 computers, For the IQAC room and Extension service center, one printer each is available. In the library, there are 2 printers and one Photocopy machine while in the examination section, one printer is available.

In every classroom Audio-Video facility is available. One smart board is available in Hall No. 8.In the academic year 2021-22,15 computers and 4 printers were purchased. 10 computers are made available for students in the ICT department. one computer and one printer is made available for office. One computer is for the library and one is in the IQAC room for faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/CollegeStudio.htm

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.24078

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system for maintaining and utilizing physical, academic and support facilities. This system comprises active planning bodies like College Development Committee, IQAC, Building and Maintenance Committee Finance and Purchase Committee, Hostel Committee Library Committee, Sports and Physical Education Committee, College garden and Premises Beautification Committee, and Feedback Committee.

At the beginning of academic year CDC decides the budget and allocate specific amount to different heads of the expenditure. They take periodical survey of the campus about repairs, replacements, damages etc. Feedback from the students isalso considered by the Feedback Committee for the implementation.

Classrooms, Guidance rooms, seminar hall, Ladies' room, Boys' and girls' hostel, Library,Laboratories, and Resource centers, are for students admitted to the college. All classrooms are with adequate furniture and teaching aids for a smooth teaching-learning process.Structural Audit isdone by the competent authority. Annual maintenance contract forcomputers is given to the local agency.

. Playground and Indoor gameshall is maintained by the head of the Physical Education Department.

. The library committee gives suggestions for the development and maintenance of the library.

A beautiful garden is maintained by the Garden and Beautification Committee with the help of administration staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.azadcollegesatara.in/pdf/NAAC/DVVLinks/Criteria-IV/4.4.1%20,4.4.2%20Maintainance%20bills.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

166

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2,875.00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a well constituted student council .The purpose of the student council is to give students an opportunity to develop leadership by organizing responsible activities. Optimum administrative and academic growth of the institution requires genuine participation of the students. Principal nominates members of Student council after consultation with faculty members. representatives and other members work as per guidelines given by Principal . The meetings of Student Council are conducted for planning and organization of different events in the college, according to the Academic Calendar prepared by IQAC.

Student representatives help in selection, planning, comparing and implementation of co-curricular and extracurricular activities in the college, throughout the year. In addition to this, other academic and administrative committees also have representation of students on them. Other Committees including Students Representatives: •Internal Quality Assurance Cell (IQAC) • Internal Complaint Committee. •College Development Committee • Anti-Ragging Committee • Library Advisory Committee • Student Welfare Committee • College Activity Organization Committee.

Student councils participate, organize and manage various academic and co-curricular activities in the college. .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Annual alumni meeting conducted every last Sunday of month June for every year. also we conduct our alumni gathering every year. Alumni serve many valuable roles, they help build and grow an institute's brand through their work strength and word-of-mouth about the institute. Alumni of Azad College of Education are well placed in various fields like: teaching, education, professional fields, academic and social work. The College has an active alumni group. The mission of the ACE's alumni group is to foster a spirit of loyalty and to promote general welfare of the institute.

We also encourage them to participate in large numbers in alumni meetings. We have one representative of ACE alumni group in College Development Committee (CDC) and in Internal Quality Assurance Cell (IQAC) as a member, They continuously evolve as resource person in workshops, in orientation programme of newly admitted students. During any seminars for students, they act as a motivator and help them to groom their skills for practical situations.

ACE alumni group contributed significantly through various activities

- **Motivating new students Organizing various activities**
- **They support in online teaching and learning, placements**
- **They support in internship programmes**
- **Alumni are active members of IQAC and CDC**
-

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution promotes culture of decentralized and participative management, through delegation of powers to various administrative and academic committees involving faculty, office staff and students. IQAC prepares the strategies and action plans, which are approved by CDC with or without suggestions and then, these plans, are implemented by principal with the help of various committees in the college involving all stakeholders like Purchase Committee, Steering Committee, Maintenance Committee, Student Council, Student Development Committee, School College Forum etc. Help of Alumni Association is taken to implement various programmes. Various activities have been organized to fulfill the vision and mission of the institution. Our parent institution arranges various activities and programmes accompanying vision and mission of the institution.

Vision: - Towards the Excellence in Teacher Education

Mission:- To be an Institute with Excellence in Providing Skillful, Competent, Self-Reliant, Research Minded and Socio-culturally Committed Teachers Through Training with Innovative Practices in Teacher Education to uplift the Society in order to Meet the Enormous Global Challenges.

The College IQAC has identified the broad aims of perspective plan as follows:

- **To create an enabling academic environment for students embedded with sincerity, discipline and commitment.**
- **To mouldhumane citizens of the nation.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Taking into account the development of college and the increasing strength of the students, the college has developed a decentralized governance system.

- **The Head of Department, Heads of various Resource Centers help the Principal to work effectively and achieve the intended outcome.**
- **Internal Quality Assurance Cell (IQAC) has been given the operational autonomy to implement various programmes and policies of the institution effectively to enhance the quality of various units of college. Various schemes or policies are designed and implemented by the cell to achieve the intended outcome and the assurance of quality.**
- **The institute provides autonomy through various activities like: Seminars, Workshops, Conferences, Symposium for student-teachers and faculty.**
- **Azad college of Education, Satara practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the**

Principal then to Coordinators and teachers in-charge of the various cells and committees in the college.

- **Participative Management**

    The college is committed to participative management:

- **The institution has a College Development Committee (CDC) which decides strategy, budgetary, academic and infrastructure issues.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic plan is effectively deployed

The extensive goals of Perspective Plans are associated with Azad College of Education, Satara that is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on different core themes. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Top Management provides opportunity to become members of various academic bodies of the university.

Policies: College has well defined policies related with different running programs. This College has autonomy for policy making but it should abide by the rules of management governing council. The college governing body grants approval and ratification of various policy decisions of the college. It approves budgets for administrative, academic, research programmes and activities. The Principal of the college has the power to construct committees and cells according to the needs of the institution.

Administrative Setup: Azad College of Education, Satara has a well-defined organizational structure. The College is managed by Rayat Shikshan Sanstha, Satara, Maharashtra. Our Governing Council reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the College. E-governance of college is the best example of transparent administration, as each action related with the college is uploaded on the portal like salary, student record, finance etc.

Appointment, Service Rules and Procedures: Criteria for the selection of teaching and non -teaching staff are completely based upon the norms and conditions of NCTE, UGC and the affiliating University.

File Description	Documents
Paste link for additional information	http://www.erayat.org/
Link to Organogram of the Institution webpage	http://www.azadcollegesatara.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes, the institution has welfare measures for both teaching and non-teaching staff.

Welfare Schemes for Teaching and Non teaching Staff

RayatShikshanSanstha's Schemes-

- **'AdarshRayatSevakPursakar'**
- **Sevak Welfare Fund**
- **SevakSurakshaVima**
- **Life Worker /life member for teachers**
- **Research Journal: Trajectory**
- **The RayatSevak Co-operative Bank Schemes :All types of loans**
- **Sou. LaxmibaiBhauraoPatilShikshanottejakSahakariPatpedhi**
- **Awards to Wards of Teachers & Non-teaching staff**
- **Scholarship holders, University Rank Holders, HSC/SSC Rank Holders etc.**

University's Schemes-

- **Group Insurance**
- **Welfare activities**
- **Personal Library scheme**
- **Felicitation of Ph.D. holder in the in Convocation**
- **Ideal Teacher Award in university Jurisdiction**
- **Prize for outstanding Books**

Institution's Schemes for Teaching and Non teaching Staff

- **Prize for Publication of research article & research paper in peer reviewed/ UGC care listed publications**
- **Health awareness programme/Health Check up camps**
- **Insurance (Bank of Maharashtra)**
- **Festival bonus for non teaching staff**
- **Yoga camps are organised from time to time**
- **Duty leave is provided for attending Workshops, Orientation course**
- **Staff achieving State and International award are felicitated by the institution**
- **Research facilities are available for teachers pursuing their Ph.D.**
- **Faculties can avail loan from the Rayat bank with very minimal charges and repay the loan in easy installments.**
- **Staff is allowed to use college ICT facilities for their research work**

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/images/download/2023.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC regulations for the

Appointment of Teachers and other Academic Staff in the institution. For the Maintenance of Standards, amendments are made therein from time to time, for teaching.The performance of teaching staff is assessed on the following bases: their academic qualification, research experience and training, work on research projects or carried out, publications: published papers in journals, book publications, chapter published in booksin seminars, conferences, symposia, workshops, workshops attended, teaching and evaluation experience, total teaching experience, courses taught duration.

The PBAS Proforma filled by the Faculty Member is checked and verified by the IQAC, HOD & Principal, faculty members whose promotions are due are recommended by the institutional head based on this Proforma. On the other hand, all non-teaching staff is also assessed through annual confidential reports and annual performance appraisal.

The various parameters for non teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with faculty members and students, subordinates, colleagues, and other stakeholders & public, Power of Drafting , efficient organisation of documents and technical abilities.

File Description	Documents
Paste link for additional information	https://sites.google.com/view/acelibrary/institutional-repository/research-papers
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Rayat Shikshan Sanstha has a transparent and robust system of periodic internal, external as well as GST audit of all its branches. For effective management of financial resources, at the start of academic year, the annual budget of the college is discussed in CDC. Major purchases are made with the approval and sanction of the management. A tender/quotation system is followed for the purchase of

`items.`

- `The institution conducts internal as well as external audit of its funds annually and report of audit and its compliance is discussed in CDC Meetings for approval. Our parent institution Rayat Shikshan Sanstha, Satara conducts internal audit of every institution quarterly/ half yearly and annually. For this purpose it has its own Audit department. This department conducts internal audit of every institution in every financial year (1st April to 31st March). After the inspection done by this department, audit report is prepared and sent to college.`
- `At the time of local audit the objections raised in the audit report are verified, cleared and nullified. In every financial year, Audited statement of accounts is sent to Accountant General, Mumbai, Director, (Higher Education) Kolhapur. Salary and non-salary expenditure audit has been done by Administrative Officer.`

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`105950`

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- `Institutional strategies for mobilization of funds:`
- `The institution and faculty take efforts for mobilization`

of funds. The institution encourages faculty of the college to generate funds for the different activities. The IQAC explores funding schemes of various agencies like UGC, MHRD, NCTE etc. The Institution and faculty apply for various projects and developmental schemes announced by these funding agencies. The college generates financial resources through its stake holders, government, NGOs, UGC, local well-wishers, alumni students and public representatives.

- Optimal Utilization of Resources: The College keeps its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilisation of resources. The funds are allocated by the college management for the maintenance of the laboratories and classrooms. Each and every single rupee received, is spent using proper channels, such as quotations, e-tendering, discussion with purchase committee.

1. Institution Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the college.

2. Purchase Committee: Committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is placed.

3. Accounts and Audit: All funds mobilised are properly accounted

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

CDC & IQAC contributed significantly for institutionalizing the quality asurance strategies. The process/ mechanism adopted by the institutions for quality assurance is as follows.

- IQAC organizes meeting after the suggestions by CDC.
- Academic calendor is prepared at the beginning of the academic year.

- **Work distribution schedule is prepared by Steering & IQAC Committee.**
- **Work distribution schedule is subjected to staff for finalization.**
- **Correction are made. After correction work distribution schedule is given to faculty for preparation of year plan.**
- **Year plan include academic, co-curricular and extra-curricular activities.**
- **Departmental meeting are held for excution of acdemic and other activities.**
- **Record of the meeting and the activity is prepared.**
- **After completion of activities action taken report are prepared.**
- **IQAC reviews all the activities through feedback.**

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/Certificates.htm
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC was established on 20th June, 2005 to enhance & sustain the quality of teacher education. IQAC monitors implementation of vision and mission of college. Preparation of perspective plan of college development and its execution has been carried out by IQAC in strategic way. The institution reviews its teaching-learning process through IQAC & other mechanism.

Review of teaching-learning process

- **Introduction of Courses: The College has introduced 4 certificate courses, 5 Value added courses and 4 skill development courses for the students during the last five years.**
- **Induction Programme: IQAC conducts Induction Programme for first year students. Principal (Introductory Speech), HOD, IQAC Coordinator and Chairmen of the various committees introduce the various activities run by the college. Importance of Teaching profession, Professional Ethics, Manners & Etiquettes, Code of conduct, Vision, Mission and**

`values etc.`

- `Teaching Process:`

  `IQAC reviews the teaching process through following-`

- `Preparation Aacademic calendar and Year Plan`
- `Organization of Faculty Development Programmes & Teacher Training Programme`
- `Review of learning outcomes`
- `Learning outcomes are ensured through analysis of academic activities like students projects, seminars, field visit, laboratory work, online quiz through Google classroom and poster competition, university results, home assignment, group discussion, elocution competition.`

File Description	Documents
Paste link for additional information	http://www.azadcollegesatara.in/IQAC.htm
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	`A. All of the above`

File Description	Documents
Paste web link of Annual reports of Institution	http://www.azadcollegesatara.in/IQAC/IQAC_Minutes_2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute places a strong emphasis on the safety, security, and overall well-being of its students and staff. Here are some

points highlighting the key features:

a. Gender Sensitization Programmes:Cells such as the Women Development Committee, Anti sexual Harassment Committee

conducted International Women's Day Celebration Week, organized activities such as Beauty Parlor and Dress draping, Diet for Beauty, Entrepreneurship Skills, Communication skills, yoga for health, cultural event and stress management.

b. One Week Students Training under ManagementDevelopment

Programme for Girl Students covered various topics such as Domestic Violence, Leadership and Managerial

Skills, Rain Water Harvesting, Malnutrition, Child Labour, Gender Inequality, Climate Change, Environmental Pollution,

Drug Addiction, Values and Life Skills, Management of Mental Health and Employability, Women Empowerment, Machine Learning,

Design and Critical thinking for Innovation, New Approaches and Prospects in Research

c. Safety and Security:

Girls' hostel with appointed rectors

Provision of RO water

CCTV cameras installed at various locations

Security staff at the entry points

Firefighting equipment installed

d. Common Rooms:

Well-ventilated common rooms for girl students.

Utilized for lunch and common discussions during off time.

The institute takes deliberate efforts to initiate appropriate measure to cultivate the minds of the students regarding gender equity.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.azadcollegesatara.in/Infrastructure.htm

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The concept of waste as 'a material which has no use' has changed to 'resource at the wrongplace'. The college is conscious of its activities generating waste and ensures that all the waste is used &disposed responsibly. Managing waste in an environmentally sound & socially satisfactory manner is sustainable waste management. In the college waste management practices are differentiated into three parts:

Solid Waste Management- Ladies room vending machine and burner unit (destroyer)

Liquid Waste Management—RO water

E- Waste Management- tie up with the management

Waste management is essential in every institute. Proper utilization of waste is very important. The college realizes sustainable and holistic waste management essential in reducingItsenvironmental

footprint and providing a safe and healthy workenvironment for teaching and non-teaching employees, students, andvisitors. The college "Building and Maintenance Committee"has its 'WasteManagement

Policy' with objectives and action plan in the beginning of the session and orientes the staff and studentsabout it. The action plan is implemented with the help of the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	A. Any 4 or all of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen **reading**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Religious Tolerance and Cultural Harmony: The College believes in the philosophy of inclusion and harmony.

Through the activities of support services like Social service and Cultural activity department the awareness created the

awareness among the students. Cultural

activities are organized within the college to promote harmony among students and staff. Celebrations of

international days like Yoga Day and Women's Day contribute to fostering tolerance.

2. Unity in Diversity: The College imbibes sense of oneness through celebrating days in honor of eminent

personalities, national festivals, and other activities, bring together students and teachers from diverse backgrounds onto a single platform.

3. Community Engagement: The Social service departments conducted a number of community engagement activities

such as Swachch Bharat Abhiyan, Blood Donation Camp, Awareness Rallies .

4. Code of Conduct: The College has established a code of conduct for students, teachers, and other employees,

emphasizing that everyone must adhere to these standards regardless of their cultural, regional, linguistic, communal, socio-economic, or other diversities.

5. Regional and Socio-economic inclusiveness: The activities such as Independence Day Celebration, Republic Day

Celebration create sense of regional harmony. Students coming from various strata of the society are treated equally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Institute takes following activities

1. Celebration of National Festivals: Institute celebrates Independence Day, Republic Day, Constitution Day, etc., to honor the sacrifices made by freedom fighters. 2. Celebration of Birth Anniversaries of National Figures: Institute commemorates the birth anniversaries of significant national personalities. 3. International Women's Day: Institute marks this day with activities such as guest lectures on women empowerment, like the one by Mrs. Sunetrabai Pawar. 4.. Environmental Awareness Activities: Departments of Zoology and Botany, along with the Nature Club, engage in activities such as creating water feeders for birds and organizing exhibitions on rare and endangered plants to raise awareness about environmental concerns. 5.. Blood Donation Camp: NSS and NCC departments organize blood donation camps in collaboration with local hospitals to encourage voluntary blood donation. 6. Integrity Pledge: Student take the Integrity Pledge as part of the Vigilance Week, emphasizing the importance of honesty and integrity. 7.. Collective Pledge on National Voters Day: Department of Political Science organizes a collective pledge on National Voters Day to promote awareness and participation in the electoral process. These activities cover a wide range of themes including human rights, national pride, women empowerment, environmental awareness, social responsibility, integrity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	**A. All of the above**

programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution places great importance on commemorating various national and international days, events, and festivals to instill a sense of patriotism, environmental consciousness, and awareness among the learners. 1. National Festivals: Maharashtra Foundation Day (1st May) Kranti Din (9th August) Independence Day (15th August) Constitution Day (26th November) Republic Day (26th January) Martyrs Day (30th January) International Women's Day (8th March) National Science Day (28th February) Dr. A. P. J. Abdul Kalam Birth Anniversary (15th October)

Chhatrapati Shivaji Maharaj Birth Anniversary (19th February) Bharatratna Dr. Babasaheb Ambedkar Birth Anniversary (14th April) Savitribai Phule Birth Anniversary (3rd January) Swami Vivekananda and Rajmata Jijau Birth Anniversary (12th January) Karmaveer Bhaurao Patil Birth Anniversary (22nd September) 2. Special Celebrations and Activities: File Description Enthusiastic celebrations during the birth anniversary of Chhatrapati Shivaji Maharaj. Integration of celebrations with various events like Tree Plantation Programme, Blood Donation Camp, essay writing, elocution competitions, and special lecture programs during the week from 20-27th September.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title- Supervised Study; Developing conducive environment among the children of Sucide

farmers.

1.Objectives

1. To create conducive environment for affected childern of sucide farmers for their all round

Development

2.To encourage and provide counseling regarding the mental wellbeing and family support .

2.The Context

. The college decided to adopt and conduct Supervised study programme at Rayat Shikshan

Sansth's Shri. Ch.Shahu Boarding House , Branch no-1 for the said practice . We have initiated the

innovative programme for Student teachers

3.The Practice

Student teachers were introduced about social responsibility and teacher accountability through

celebration of faculty birthdays with them, organisation of sports and academic activities , counseling

sessions , Brain storming sessions and teaching -learning process.

5.Resources required

The concerned faculty received the reactions from student teachers

Best Practice-II

Title- Empowering Student teachers through Vivek Vahini activities

1. Objectives

To develop health , social and environmental awareness among the student teachers.

To inculcate scientific attitude among the student teachers.

To provide training based on eradication of Superstitions

Practice and outcomes-

Student teachers participated actively in group work activity organised by the college

Student teachers created environmental awareness among the students and society .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

. The vision of the college is "Towards excellence in Teacher Education." To provide excellent practices in teacher education and to the student teachers is the priority.Placements, street plays on social, environmental issues

1.Organization of International and National Conferences, Seminars, Workshops and FDP: The college has organized International, National, State, University, College level Conferences, Seminars and Workshops on different themes and crosscutting issues like NEP: 2020,

2. Conduction of activities in School Internship Programme Internship programme is one of the best distinct activity. To run the Internship programme effectively, Institution has developed 'School College Forum'. Every year before the Internship Programme College organizes the School-College Forum meeting.

3. Conduction of Awareness programmes and Street plays on Social , Environmental, and Cross cutting issues . Student teacher's prepare script of street plays. They make practice among the group for presentation. According to schedule student teachers present their street plays in various crowded places i.e. Bus stand, Bazzar, Schools etc. with prior permission of related government/ local authorities. Themes like Beti bachav, cyber security, Save water, save energy, plastic free campus, constitution awareness, eradication of superstitions etc. are presented as street plays

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To be an Multidisciplinary institute.

2. To receive funds for Research

3. To install solar system for whole college

4. To make strengthen recording studio