

# The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution

Rayat Shikshan Sanstha's

## AZAD COLLEGE OF EDUCATION SATARA

Year of Report : July 1, 2016 to June 30, 2017

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

**AZAD COLLEGE OF EDUCATION, SATARA**

1.2 Address Line 1

**Camp, Satara.**

Address Line 2

**Tal.:- Satara Dist.:- Satara**

City/Town

**Satara**

State

**Maharashtra**

Pin Code

**415001**

Institution e-mail address

**azadcollegesatara@gmail.com**

Contact Nos.

**02162 - 231257**

Name of the Head of the Institution:

**Dr. Ramchandra Baburao Vhanabatte**

Tel. No. with STD Code:

**02162 - 252142**

Mobile:

09422333245

Name of the IQAC Co-ordinator:

**Dr. Nandkumar Dhondiram Dhanwade**

Mobile:

09850520505

IQAC e-mail address:

[rayatnandu@gmail.com](mailto:rayatnandu@gmail.com)

**1.3 NAAC Track ID** (For ex. MHCOGN 18879)

**MHCOTE 12462**

**or**

**NAAC Executive Committee No. & Date:**

**EC/58/RAR/067 dated 10-03-2012**

**1.4 Website address:**

**[www.erayat.org/aces](http://www.erayat.org/aces)**

Web-link of the AQAR:

**[www.erayat.org/aces/AQAR201516.doc](http://www.erayat.org/aces/AQAR201516.doc)**

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

**1.5 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B++</b>	<b>83.00</b>	<b>2004</b>	<b>5 yrs</b>
2	2 <sup>nd</sup> Cycle	<b>A</b>	<b>3.14</b>	<b>2012</b>	<b>5 yrs</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.6 Date of Establishment of IQAC :**

DD/MM/YYYY

**20-06-2005**

**1.7 AQAR for the year (for example 2010-11)**

**2016 - 17**

**1.8** Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **2011-12** submitted to NAAC on **31-08-2012**
- ii. AQAR **2012-13** submitted to NAAC on **12-09-2015**
- iii. AQAR **2013-14** submitted to NAAC on **26-09-2015**
- iv. AQAR **2014-15** submitted to NAAC on **18-05-2016**
- v. AQAR **2015-16** submitted to NAAC on **24-04-2017**

**1.9** Institutional Status

University	State <input checked="" type="checkbox"/>	Central <input type="checkbox"/>	Deemed <input type="checkbox"/>	Private <input type="checkbox"/>
Affiliated College	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
Constituent College	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Autonomous college of UGC	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Regulatory Agency approved Institution	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
(eg. AICTE, BCI, MCI, PCI, NCI)	-	NCTE		
Type of Institution	Co-education <input checked="" type="checkbox"/>	Men <input type="checkbox"/>	Women <input type="checkbox"/>	
	Urban <input checked="" type="checkbox"/>	Rural <input type="checkbox"/>	Tribal <input type="checkbox"/>	
Financial Status	Grant-in-aid <input checked="" type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>	
	Grant-in-aid + Self Financing <input checked="" type="checkbox"/>	Totally Self-financing <input type="checkbox"/>		

**1.10** Type of Faculty/Programme

Arts <input type="checkbox"/>	Science <input type="checkbox"/>	Commerce <input type="checkbox"/>	Law <input type="checkbox"/>	PEI (Phys Edu) <input type="checkbox"/>
TEI (Edu) <input checked="" type="checkbox"/>	Engineering <input type="checkbox"/>	Health Science <input type="checkbox"/>	Management <input type="checkbox"/>	
Others (Specify)		<input type="text" value="-"/>		

**1.11** Name of the Affiliating University (for the Colleges)

**Shivaji University, Kolhapur**

**1.12** Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence		UGC-CPE	
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other ( <i>Specify</i> )	--
UGC-COP Programmes	--		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholders: No.		13	Faculty	8
	8	2	1	2
Non-Teaching Staff	Students	Alumni	Others	

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

Rs. 3, 00,000/-

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	06						
International	--	National	--	State	--	Institution Level	06

(ii) Themes

### **Institution Level –**

1. Orthography Workshop (19<sup>th</sup> Oct. 2016)
2. Lesson Planning Workshop & Demonstration lesson
3. Simulated Teaching Workshop
4. Educational Teaching Aids Workshop (7<sup>th</sup> Nov. 2016)
5. Health & Physical Education Workshop
6. Psychological Testing Workshop
7. Action Research Workshop
8. Workshop on constructivist Approach
9. Model's of Teaching Workshop
10. Sanvidhan Mahotsav (26<sup>th</sup> Nov.2016)

## 2.14 Significant Activities and contributions made by IQAC

- Organised an Institute level workshop and seminar.
- IQAC members provided guidance, counselling, guest lectures and expertise to other Teacher Education Institutions regarding NAAC Accreditation.
- Organised feedback Programme for quality-related institutional processes from students, parents and other stakeholders.(include opinions and suggestions)
- Course-wise feedback and feedback on Total Quality Management were collected from students
- Organized an Educational visit for student teachers.
- Motivated to faculty to publish papers and books.

- Motivated to faculty to participate in orientation programmes, refresher courses and short term courses.
- Guided to faculty to organise the various programmes / activities leading to quality improvement.
- Acted as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Developed and maintained the institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- Developed the Quality Culture in the institution.
- Organized an Educational visit for student teachers.
- Organized activities in collaboration with other sister institutes.
- Evaluated the PBAS and API of the faculty by Scrutiny committee.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Area and Plan of Action	Achievements
<b>A) <u>Curricular Aspects</u></b>	
1) Organisation feedback Programme	<ul style="list-style-type: none"> <li>• IQAC organised feedback Programme for quality-related processes from stakeholders.</li> <li>• Feedbacks are collected.</li> </ul>
2) Conducts relevant inter and intra institutional workshops, seminars and guest lecturers for enhanced understanding the course and promotion of quality circles.	<ul style="list-style-type: none"> <li>• Enriching the Teaching Skill</li> <li>• Simulation Teaching</li> <li>• Teaching Aids</li> <li>• Constructivism</li> </ul>
3) Curriculum Upgradation	<ul style="list-style-type: none"> <li>• Our faculty Dr. Mrs. V.S. Nalawade and Dr. N. D. Dhanwade are the member of BOS.</li> <li>• The faculty was actively involved in most of the curriculum review/revision meetings.</li> </ul>
4) Additional value added courses	The institute organised the courses <ul style="list-style-type: none"> <li>• Competitive Examination</li> <li>• Spoken English</li> </ul>

	<ul style="list-style-type: none"> <li>• Orthography</li> <li>• Gandhian Thoughts</li> </ul>
<b><u>B) Teaching, Learning and Evaluation:</u></b> 1) Facilitated the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.	<ul style="list-style-type: none"> <li>• Use of ICT in teaching-learning process by teachers</li> <li>• Use of ICT in teaching practices by students</li> <li>• Use of new methods and techniques by faculty like – workshop, group work, group discussion, seminar, cooperative learning</li> <li>• Maximum utilisation and Enhancement of Resources.</li> </ul>
2) Student enrichment programmes through field visits	<ul style="list-style-type: none"> <li>• 3 visits in different 12 innovative resource centers</li> </ul>
Overhauling of the Tutorial and Remedial Programme	Done
Evaluation of teachers through self-appraisal and student feedback	Done
3) Evaluation	<ul style="list-style-type: none"> <li>• Open Book Examination</li> <li>• Zero Error Question Papers</li> <li>• Visual Feedback</li> <li>• Peer evaluation</li> </ul>
<b><u>C) Research, Consultancy and Extension:</u></b> 1) Motivation to faculty members to publish papers and books, and participate in orientation programmes, refresher courses and short term courses	<ul style="list-style-type: none"> <li>• Total Papers Published – 25</li> <li>• Refresher Courses completed by – 02</li> <li>• Orientation Courses completed by –02</li> <li>• Short Term completed by –01</li> </ul>
2) Providing expertise to other Teacher Education Institutions.	<ul style="list-style-type: none"> <li>• IQAC members provided guidance, counselling, guest lectures and expertise to other Teacher Education Institutions.</li> <li>• Dr. R. B. Vhanabatte</li> <li>• Dr. Mrs. V. S. Nalawade</li> </ul>
3) Extension Activities	<ul style="list-style-type: none"> <li>• Activities in Internship Programme</li> <li>• Personality Development</li> </ul>

	<ul style="list-style-type: none"> <li>• Educational Research</li> <li>• Social Awareness like Eradication of Superstitions, Disaster management, Gram Swachhata Abhiyaan, Development of scientific attitude and rational thinking, Cultural and national heritage, social issues, human rights etc</li> </ul>
<b>D) <u>Infrastructure and Learning</u></b> <b><u>Resorces :</u></b> Making campus Green and eco-friendly	<ul style="list-style-type: none"> <li>• Various environment saving activities were organised in the college.</li> <li>• Proactive to green initiatives through solar powers.</li> <li>• Vermi- compost plant</li> <li>• Rain water harvesting.</li> <li>• Regular maintenance of campus.</li> </ul>
<b>E) <u>Student Support and</u></b> <b><u>Progression :</u></b> 1) Strengthen the Mentoring (Guardian Teacher) Scheme	<ul style="list-style-type: none"> <li>• Orientation was given to students.</li> <li>• Guardian Teacher Scheme activity was slotted on the time table</li> </ul>
2) Provide adequate placement opportunities for students and prepare them for placement	<ul style="list-style-type: none"> <li>• Completed successfully</li> </ul>
3) Conduct certificate courses and seminars for professional skill development	The institute organised the courses <ul style="list-style-type: none"> <li>• Spoken English</li> <li>• Gandhian Thoughts</li> <li>• Orthography</li> <li>• Competitive Examination</li> </ul>
4) Involve Alumni more meaningfully in college activities	Alumni organised guest lectures for students. Distribute the prizes to rank holder students.
5) Increase the average attendance by opening the channels of communication with students	Achieved nearly 90% attendance during this year
6) Personality profiling of students	Personality profiling was done and profiles



in addition to regular counseling sessions	handed over to the students
7) Orient the students to the functioning of Grievance Cell. Make it more visible	Record kept with Department.
<b><u>F) Governance and Leadership :</u></b>	
1) Our faculty involved in UGC and University major and minor research projects.	1. Mrs. S. S. Patil submitted the minor research project worth Rs. 9527/- to <i>Balbharathi</i> ( Text Book Bureau) 2. Dr. A. B. Patil got sanction letter of Rs. 90,000/- by WRO UGC.
2) Co-operate with management for a strong internal audit	Done
3) Initiate Grievance Cell	Done
4) Involve management so they attend IQAC meetings more frequently to strengthen its working.	Management representatives attended the IQAC meetings and participated actively
5) Development and maintenance the institutional database through MIS for the purpose of maintaining / enhancing the institutional quality.	<ul style="list-style-type: none"> <li>• The Institute is member of MIS of MHRD and Govt. Of Maharashtra</li> <li>• The parent institution has maintained HRMS</li> </ul>
6) Documentation of various programmes / activities leading to quality improvement.	<ul style="list-style-type: none"> <li>• Departmental Files</li> <li>• Photos and videos</li> <li>• Annual Reports</li> <li>• College Magazine</li> </ul>
7) Involve management so they attend IQAC meetings to strengthen its working.	• Management representatives attended the IQAC meetings and participated actively.
<b><u>G) Innovative Practices</u></b>	
1) Conduct workshops/seminars relevant to teacher education.	• Conducted at Institute level.
2) <b>Best Practices</b>	<ul style="list-style-type: none"> <li>• Introduction of Teachers accountability through Brain Storming</li> <li>• Development of Attitude through Learning from Environment</li> </ul>
1) <b>Nurture Reading Culture - A Movement</b>	

	<ul style="list-style-type: none"> <li>• Discussion about Selected Books, articles and poems</li> <li>• Films and Short Films : Observation and Group Discussion</li> <li>• Interviews of Accountable Teacher</li> <li>• Participation in Social activities and activities related to Literature</li> <li>• Participation in activities related to Social Accountability</li> <li>• Essay Writing from Student teacher</li> <li>• Doubts, Clarification , Questions, Discussion and Guidance related to Whole Programme</li> </ul>
<b>2) Environmentally Safe Cracker Free Diwali</b>	<ul style="list-style-type: none"> <li>• Orientation</li> <li>• Distribution of “Volition Letter”</li> <li>• Kept Record</li> </ul>

\* See Annexure I for Academic Calendar 16-17

2.15 Whether the AQAR was placed in statutory body

☒
☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

Suggestions given were incorporated

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
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Ph. D.	1 (M. Phil.)	0	0	0
PG	1(P.G. YCMOU)	0	0	0
UG	1(B. Ed. Reg.) 1(B. Ed. YCMOU)	0	0	0
Diploma	1 (DSM)	0	0	0
Certificate	0	0	1(Eng.)	2 (Eng., Gandhian Thoughts)
Others	0	0	0	2 (Orthography, Competitive Examinations)
<b>Total</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>4</b>

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / **Open options**

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1 (Eng.), B. Ed.
Annual	4 (M. Phil., P. G., , DSM )

### 1.3 Feedback from stakeholders\*

Alumni ☒ Parents ☒ Employers ☒ Students ☒

*(On all aspects)*

Mode of feedback : Online ☐ Manual ☒  
Co-operating schools (for PEI) ☒

***\*Please provide an analysis of the feedback in the Annexure***

**1.4** Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- 1) The B.Ed course syllabus of Shivaji University was revised during the academic year 2015-2016.**
- 2) The duration of B.Ed course is two years with CBCS.**
- 3) Our faculty Dr. Mrs. V. S. Nalawade and Dr. N. D. Dhanwade are the member of BOS and they are the member of this committee.**
- 4) The 6 faculties were involved in the syllabus review/revision meetings.**

**1.5** Any new Department/Centre introduced during the year. If yes, give details.

Yes, Competitive Examinations

- Guidance lectures were organized .

## **Criterion – II**

### **2. Teaching, Learning and Evaluation**

**2.1** Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>14</b>	<b>11</b>	<b>03</b>	<b>0</b>	<b>0</b>

**2.2** No. of permanent faculty with Ph.D.

**09**

### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	1	0	0	0	0	0	0	0

### 2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	00
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### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	05	20	22
Presented papers	05	25	11
Resource Persons	--	--	03

### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> <li>Group Discussion</li> <li>Case-study</li> <li>Role playing</li> <li>Project method</li> <li>Brain storming</li> <li>e-library</li> </ul>	<ul style="list-style-type: none"> <li>Seminar</li> <li>Field survey</li> <li>Symposium</li> <li>Communication</li> <li>Team-teaching</li> <li>Co-operative Learning</li> </ul>
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- Lesson demonstrations were also given to students for them to incorporate the same in their practice lessons.
- Unit plans and Year plans were developed by the faculty at the beginning of the year to acquaint the distribution of lectures in each course and to help plan the lectures accordingly.
- Reflective practices in Curricular and Co-curricular activities were emphasized.
- Additional reading material was provided.

- Technology Enhanced Teaching-Learning process was practiced by the faculty as well as student teachers.
- Expert lectures and visits were arranged to enrich the teaching and learning.

2.7 Total No. of actual teaching days during this academic year **210**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Comprehensive evaluation was conducted for simulated and micro skill lessons with the integration of peer group evaluation system along with the qualitative feedback given by the faculty.

<ul style="list-style-type: none"> <li>• <b>Open Book Examination</b></li> <li>• <b>Zero Error Question Papers</b></li> <li>• <b>Visual Feedback</b></li> <li>• <b>Peer evaluation</b></li> <li>• <b>Additional written examinations</b></li> <li>• <b>Content Knowledge Test</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Skill Diagnostic Programme</b></li> <li>• <b>Small Group Guidance</b></li> <li>• <b>Motivation Mechanism</b></li> <li>• <b>Special Guidance after the examination and tutorial</b></li> <li>• <b>Return of Assessed answer sheets</b></li> <li>• <b>SWOT analysis of students</b></li> </ul>
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

**06**

<b>As member of Board of Study</b>	<b>1. Dr. Smt. V. S. Nalawade – Shivaji University, Kolhapur</b> <b>2. Dr. N. D. Dhanwade – Shivaji University, Kolhapur</b>
<b>As Syllabus Revision Committee</b>	<b>Dr. Smt.V. S. Nalawade, Dr. V. D. Dhondge, Dr. N. D. Dhanwade, Smt. N. K. Nangare, Dr. R. B. Vhanbatte, Dr. A. B. Patil</b>

## 2.10 Average percentage of attendance of students

## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B. Ed. (Regular)	158	39	90	27	00	99.72
M. Phil.	01	0	0	0	0	0
B. Ed. (YCMOU)	43	07	35	Above 90%		97.67
DSM (YCMOU)	120	91	23			95
Eng. Speaking PD	160	160	00	00	00	100
Gandhian Thoughts	159	00	00	00	00	100

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Collection and analysis of Course wise feedback to assess the effectiveness of the curricular transactions.
- Feedback was collected from the Head masters/Principals of practice teaching schools regarding the effectiveness of the teacher performance of the student teachers. The feedback was analyzed qualitatively.

<ul style="list-style-type: none"> <li>• Teachers' diary</li> <li>• Confidential Report</li> <li>• Reactions from the school Headmasters.</li> <li>• Suggestion Box</li> <li>• Guardian-Teachers Scheme</li> <li>• Peer evaluation</li> <li>• Visual Feedback</li> <li>• Annual Result</li> </ul>	<ul style="list-style-type: none"> <li>• Self appraisal (PBAS)</li> <li>• Evaluation by the Principal</li> <li>• Peer Evaluation</li> <li>• Internal Assessment</li> <li>• Academic Activity</li> <li>• Co-curricular Activity</li> <li>• Internship Programme</li> <li>• Internal Examination</li> <li>• External Evaluation</li> <li>• Evaluation by Alumni</li> </ul>
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## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
--	------------------------------

Refresher courses	<b>02</b>
UGC – Faculty Improvement Programme	<b>00</b>
HRD programmes	<b>00</b>
Orientation programmes	<b>02</b>
Faculty exchange programme	<b>00</b>
Staff training conducted by the university	<b>07</b>
Staff training conducted by other institutions	<b>05</b>
Summer / Winter schools, Workshops, etc.	<b>00</b>
Others	<b>01</b>

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>07</b>	<b>04</b>	<b>00</b>	<b>02</b>
Technical Staff	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**Research culture is promoted in the institute by ensuring the following;**

- **Motivation to faculty to undertake minor/major research projects**
- **The research cell of the institution always guides and motivates the faculty.**
- **The staff academy felicitates and encourages the faculty for publishing**



educational articles, papers etc.

- **Felicitation on the occasion of teacher's day, those who acquire Ph. D. and M. Phil. Degrees.**
- **The Research Cell displays the articles and research papers on the notice board.**
- **The facility of duty leave, T.A.D.A. is provided as per U.G.C. norms to participate in various workshops, seminars, conferences and symposia based on research.**
- **Provision and availability of various periodicals, encyclopaedias, research volumes, journals & reference books is made in the library.**
- **Separate stack section is established for research students.**
- **Availability of online journals, periodicals and e-books.**
- **Availability of Internet and Wi-Fi facility.**
- **Availability of Rayat Institute of Research Development (RIRD) for more facilities by Rayat Shikshan Sanstha, Satara.**

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
<b>Number</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>
<b>Outlay in Rs. Lakhs</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
<b>Number</b>	<b>04</b>	<b>01</b>	<b>00</b>	<b>04</b>
<b>Outlay in Rs. Lakhs</b>	<b>2,34,527/-</b>	<b>90,000/-</b>	<b>00</b>	<b>2,34,527/-</b>

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	03	02
Non-Peer Review Journals	00	04	01

Conference proceedings	02	18	16

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	<b>2016-17</b>	<b>UGC</b>	<b>90,000/-</b>	--
Interdisciplinary Projects	<b>2016-17</b>	<b>Balbharati</b>	<b>9,527/-</b>	<b>9,527/-</b>
Total	--	--	<b>99,527/-</b>	<b>9,527/-</b>

### 3.7 No. of books published

i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

### 3.9 For colleges

Autonomy  CPE  DBT Star Scheme

### 3.10 Revenue generated through consultancy

### 3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>
Sponsoring agencies	--	--	--	--	--

### 3.12 No. of faculty served as experts, chairpersons or resource persons

### 3.13 No. of collaborations

International National **01** Any other

3.14 No. of linkages created during this year **--**

3.15 Total budget for research for current year in lakhs :

From funding agency **--** From Management of University/College **--**

Total **--**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
<b>01</b>	<b>01</b>	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides **03**  
and students registered under them **08**

3.19 No. of Ph.D. awarded by faculty from the Institution **00**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **00** SRF **00** Project Fellows **00** Any other **00**

3.21 No. of students Participated in NSS events: **N. A.**

3.22 No. of students participated in NCC events: **N. A.**

3.23 No. of Awards won in NSS: **N. A.**

3.24 No. of Awards won in NCC: **N. A.**

3.25 No. of Extension activities organized

University forum **04** College forum **16**

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Environmental awareness**
- **Awareness about health and hygiene**
- **Educational guidance and counselling**
- **Eradication of Superstitions**
- **Acquaintance with disaster management**
- **Awareness about Gram Swachhata Abhiyaan**
- **Awareness about the role of teacher and accountability**
- **Development of scientific attitude and rational thinking**
- **Directions to find solutions on personal and institutional academic problems**
- **Awareness about cultural and national heritage, social issues, human rights**
- **Exhibitions**
- **Road shows and Rallies**
- **Guidance and counselling**
- **Visit to institutions and working places**
- **Legal Literacy Programme**
- **Anti Drug Addiction**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.80 acre	00	00	1.80 acre
Class rooms	04	00	00	04
Laboratories	04	00	00	04
Seminar Halls	03	00	00	03
No. of important equipments purchased	--	--	--	--

(≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--

#### 4.2 Computerization of administration and library

- **Administration and Library is fully computerised.**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13409	1,34,368/-	133	18461/-	13542	1,52,829/-
Reference Books	16053	6.03,945/-	79	13,691/-	16132	6,17,636/-
e-Books	97000	10000/-	--	--	97000	10,000/-
Journals	28	7,000/-	--	--	28	7,000/-
e-Journals	6000	10,000/-	--	--	6000	10,000/-
Digital Database	16400	65,600/-	--	--	16400	65,600/-
CD & Video	38	8,929/-	--	--	38	8,929/-
Others (specify) News Papers	08	9,181/-	--	--	08	9,181/-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>62</b>	<b>02</b>	<b>09</b>	<b>07</b>	<b>09</b>	<b>04</b>	<b>04</b>	--
Added	--	--	--	--	--	--	--	--
Total	<b>62</b>	<b>02</b>	<b>09</b>	<b>07</b>	<b>09</b>	<b>04</b>	<b>04</b>	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer training and internet is provided to all students and Teachers in the college
- Wi-Fi enabled campus

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 15,375/-
ii) Campus Infrastructure and facilities	Rs. 1,43,028/-
iii) Equipments	Rs. 18,750/-
iv) Others	Rs.2,32,255/-
<b>Total :</b>	<b>Rs. 7,09,408/-</b>

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The institution through its departments encourages students to participate in extra – curricular activities including sports and games by-

- **Orientation of Students** at the beginning of the year
- **Notification** -Regular announcements
- **Guidance and Counselling**

- Incentives for outstanding students
- Providing support materials
- Providing financial assistance
- Organising activity oriented programs.
- Glorification of student achievers
- Publicity in college magazine and in the news papers.
- Providing opportunities to participate in different events
- Placement Cell
- Book Bank Facility
- College Prospectus
- Feedback Mechanism
- Group Insurance Scheme
- Courses for Personality Development Parent-Teacher Association
- Guardian Teacher Scheme
- Health Awareness Programme

**Student Support Services available in the campus:**

<ul style="list-style-type: none"> <li>• Student Council</li> <li>• Suggestion Box</li> <li>• Students' Diary</li> <li>• Observation Book</li> <li>• Feedback</li> <li>• Redressal Cell</li> <li>• Grievance Cell</li> </ul>	<ul style="list-style-type: none"> <li>• Interviews</li> <li>• Observations</li> <li>• Evaluation</li> <li>• Staff Meetings</li> <li>• Alumni</li> <li>• Prizes</li> <li>• Personality Development</li> </ul>
--	---

<ul style="list-style-type: none"> <li>• <b>Guardian Teacher Scheme</b></li> <li>• <b>School College Forum</b></li> </ul>	<b>Programme</b> <ul style="list-style-type: none"> <li>• <b>Best Reader Award by Library</b></li> </ul>
---	--

Parents/guardians are made aware of student support services through the Parent Meeting organized biannually.

## 5.2 Efforts made by the institution for tracking the progression

<ul style="list-style-type: none"> <li>• <b>Content Knowledge Test (CKT) is conducted to find out the weak areas</b></li> <li>• <b>English Speaking Course for the needy students.</b></li> <li>• <b>Organising orientations related to New Trends in Secondary Education.</b></li> <li>• <b>Maintaining an alumni register to track student progress.</b></li> <li>• <b>Orthography Course</b></li> <li>• <b>Health Awareness Programme</b></li> <li>• <b>Regular Attendance</b></li> <li>• <b>Feedback Mechanism</b></li> <li>• <b>School College Forum</b></li> <li>• <b>Result Analysis and Remedial Programme</b></li> <li>• <b>Development of Reading Culture</b></li> <li>• <b>Personality Development Programme</b></li> </ul>
--

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil
<b>93</b>	--	<b>07</b>	<b>02</b>

### (b) No. of students outside the state

<b>01</b>
-----------

### (c) No. of international students

<b>00</b>
-----------

Men                  Women

No	%
00	00



Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
89	28	02	37	01	158	58	15	--	20	--	93

Demand ratio

Dropout - 10.75 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Under UGC - Entry in services belonging to SC, ST, OBC and minority students.**
- **Remedial coaching classes for belonging to SC, ST, OBC and minority students.**
- **Free internet access**
- **Library Learning Centre**
- **Guest Lectures of eminent personalities & subject experts**
- **Guidance and counselling**
- **Availability of different books and magazines for various competitive exams**

No of student beneficiaries

93

#### 5.5 No. of students qualified in these examinations

NET

00

SET/SLET

01

GATE

00

CAT

00

IAS/IPS etc

00

State PSC

00

UPSC

00

Others

00

#### 5.6 Details of student counselling and career guidance

- Student counseling and guidance was conducted right from the time of admission. At the time of admission students were apprised of the demands of the course and also guided in the selection of their second method.
- Lesson Coaching and guidance is given great priority in the institute. Lesson coaching and guidance is done to prepare the student teachers not only in

concepts and methodology, but also in their psychological readiness for teaching.

- Mentoring was organized in order to prepare the student profile and help them tide over the demands of the course.

**The following various guidance and counselling services are made available to the students:**

- Guidance and Counselling cell.
- Placement Cell.
- Grievance Cell.
- Women Redressal Cell
- B. C. Cell.
- Psychology Resource Centre.
- Alumni association
- Guardian Teacher scheme

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	---	--	--

#### 5.8 Details of gender sensitization programmes

- **Women Development Cell**
- **Anti-ragging Cell**
- **Grievance-Redressal Cell**
- **Suggestion Box**
- **Guardian Teacher Scheme**
- **Guidance and Counselling Cell**
- **Internship Programme**
- **Student Council**
- **Guest Lecture - by Adv. Mrs. Manisha Barge and Adv. Mrs. Sujata Pawar**
- **Various activities with reference to Women's Day**

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

--	--	--
<b>Azad College of Education, Satara</b>	<b>AQAR 16-17</b>	<b>26</b>

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

--

National level

--

International level

--

**5.9.2** No. of medals /awards won by students in Sports, Games and other events

**Sports :**

--

**Cultural:**

State/ University level

--

National level

--

International level

--

**5.10** Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	<b>21</b>	<b>2,66,742/-</b>
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

**5.11** Student organised / initiatives

Fairs :

--

Exhibition:

--

**10**

**5.12** No. of social initiatives undertaken by the students

**5.13** Major grievances of students (if any) redressed:

**No grievances at all.**

**Criterion – VI**

## **6. Governance, Leadership and Management**

**6.1** State the Vision and Mission of the institution

**Vision** : -Towards the Excellence in Teacher Education

**Mission** :- To be an institute with excellence in providing skilful, competent, self-reliant, research minded and socio-culturally committed teachers through training with innovative practices in teacher education to uplift the society in order to meet the enormous global challenges.

**Values:-**

Dignity of Labour	Social awareness
Democratic Attitude	Universality
Receptivity for Technology	Scientific Attitude
Gender Equality	

**6.2 Does the Institution has a management Information System**

**Yes.** For administrative purposes, the office uses the MIS system prescribed by DHE

- The Institute has a Management Information System.
- The Institute updates its website frequently.
- Mother Institute also has its own Management Information System and it is HRMS – Human Resource Management System.

**6.3 Quality improvement strategies adopted by the institution for each of the following:****6.3.1 Curriculum Development**

- Active participation in new two year B.Ed. curriculum development.
- Suggestions to BOS, of Shivaji University, Kolhapur.
- Formal discussions in BOS through BOS member.
- Feedback on curriculum by stake holders to assess the need.
- Key role in syllabus review committee meetings for specific subject expertise.
- organized workshop on Practicum course in B.Ed curriculum
- Participation of faculty as Resource person to make constructive Curriculum transaction & to make teaching learning processes more reflective.
- Participation of faculty in various curriculum orientation workshops.

**6.3.2 Teaching and Learning**

The institution emphasizes interactive following strategies for effective teaching-learning to a greater extent.

- |                    |                 |
|--------------------|-----------------|
| • Group Discussion | • Simulation    |
| • Case-study       | • Seminar       |
| • Role playing     | • Field survey  |
| • Project method   | • Symposium     |
| • Brain storming   | • Communication |

- Team-teaching
- Co-operative Learning
- Constructive Approach

The Teaching and Learning Mechanisms are managed in the following manner;

**Planning:** Meetings are conducted at the end of the academic year. Based on the outcomes of the meetings the teaching learning processes of the new academic year was planned. Allotments of portfolios for the year, course/s to be taught, curricular and co-curricular orientations were done to each faculty to ensure advance planning. The Technology mediation required was envisaged in advance by the concerned faculty to enhance their teaching learning processes. Appropriate time budgeting was done for each term. Recent pedagogies were considered at this stage. Planning was also made to make the teaching learning processes more self-directed. Visits, expert lectures, film reviews and debates formed integral parts of teaching learning interactions.

**Preparation:** The faculty prepared the input and orientation sessions in advance. The demonstration lessons and the relevant handouts/ synopsis of lectures were prepared and kept ready. The plans for inputs and demonstrations were discussed at length at the faculty forums organized for the same. This ensured concept clarity and authenticity of information. All technical and technological support was kept ready prior to their operation. Innovative pedagogies were implemented in the teaching plans of not only the faculty, but also the student teachers.

**Execution:** While executing the plans, improvisations needed were considered in the best interests of the students. Self learning strategies were implemented and monitored closely

**Follow-up and Feedback:** The effectiveness of all the teaching learning processes were analyzed from time to time in order to keep the process dynamic, meaningful and evolving. Course wise feedback was collected from the students and analyzed to see the effectiveness of the teaching learning processes.

### 6.3.3 Examination and Evaluation

- Open book test
- Zero error question paper

- Feedback programme
- Guidance and Counselling

#### **6.3.4 Research and Development**

- Research Cell activities
- Motivation for the research paper presentation and participation in International/ National and State level seminar and conferences.
- Motivation for taking UGC Minor and Major Research projects.
- Motivation for Central and state Government research projects.
- To encourage publish their publications in reputed journals.
- Motivation for M. Phil & Ph. D. Guide ship.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Libreria – Computerization of library.
- Network resource centres.
- Preparation of PPT.
- Wi-Fi connectivity
- 24 hours available of ICT lab.
- Internet facility
- LCD facility

#### **6.3.6 Human Resource Management**

- Student Help Centre for Admission Process
- Creation of healthy atmosphere
- Staff and student Welfare department.

#### **6.3.7 Faculty and Staff recruitment**

The Rayat Shikshan Sanstha, Satara shoulders the entire responsibility of the recruitment procedure. Our college communicates the information about vacant posts of the teaching and office staff to be filled in. The same is advertised in the newspaper, journal and on website of the Sanstha. Recruitment is done according to university, government, UGC and NCTE norms. The priority is given to quality and ability in selection procedure.

As per requirement the vacant posts are recruited in daily wages according to guidelines and permission of LMC.

#### **6.3.8 Industry Interaction / Collaboration**

- School College forum for the interaction with various schools
- Alumni Association
- MoU with various subject organisations, GO's, NGO's, Colleges, Academic Wing of Rayat Shikshan Sanstha, Satara.
- Frequently collaboration with Z.P., SCERT, Balbharati , Secondary and Higher Secondary Board

#### 6.3.9 Admission of Students

- All B. Ed. admissions are made through Common Entrance Test conducted by the Government of Maharashtra. Admission process is transparent. The institution scrutinises and verifies the documents through admission committee.
- M.Phil. and Ph.D. students are admitted by Shivaji University, Kolhapur through PET and Interviews.

#### 6.4 Welfare schemes for

Teaching	✓
Non teaching	✓
Students	✓

- **Rayat Shikshan Sanstha's Schemes-**
  - Adarsh Rayat Sevak Pursakar
  - Karmveer Paritoshak.
  - Sevak Welfare Fund
  - Sevak Suraksha Vima.
  - Rayat Institute of Research and Development (RIRD)
  - Life Worker /life member for teachers
  - Rayat Mauli Purskar for extra- ordinary work.
  - Research journal: Trajectory
  - The Rayat Sevak Co-operative Bank Schemes

- Sou. Laxmibai Bhaurao Patil Shikshanottejak Sahakari Patpedhi
- Rayat Patrika
- Rayat Vidnyan Patrika
- Rayat Vidnyan Parishad
- Best teacher Award for College and Secondary teachers

• **University's Schemes-**

- Group Insurance
- Welfare activities
- Personal Library scheme
- Felicitation of Ph.D. holder in the Convocation.
- Ideal Teacher Award in university Jurisdiction
- Prize for outstanding Books.

6.5 Total corpus fund generated

**6,500/-**

6.6 Whether annual financial audit has been done?

Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	<ul style="list-style-type: none"> <li>• <b>Government</b></li> <li>• <b>Rayat Shikshan Sanstha, Satara</b></li> </ul>	Yes	<b>IQAC</b>
Administrative	Yes	<ul style="list-style-type: none"> <li>• <b>Government</b></li> <li>• <b>Rayat Shikshan Sanstha, Satara</b></li> </ul>	Yes	<b>IQAC</b>

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐



**6.9** What efforts are made by the University/ Autonomous College for Examination Reforms?

- Computerization of most steps in the examination system.
- Up-dating of the data on college and teachers' profile.
- Introduction of October-to-October batch for external students, their on-line registration.
- Availability of information and results on University Website; In course of time, even the mark sheet will be made available through internet.
- On-line application forms for Entrance Examination.
- Issue of Hall Tickets with photograph, PRN and Seat Number and personalized Examination Schedule.
- Coding/ bar coding of the answer books.
- Model/Synoptic answers and Marking Scheme for uniformity in the assessment, moderation and revaluation.
- Scrutiny of the assessed/moderated answer books.
- Computer Operators for direct entry of marks on computers.
- Direct scanning sheets for marks to reduce errors in mark entries.
- Facility of applying for Verification of Marks, Issue of Photocopies of the Assessed Answer books, Revaluation of Answer books.
- Various reforms at administrative level to ensure speedy processing of examination steps, complaints, correspondence, issue of various certificates.
- Issue/modification of various ordinances/rules and regulations relating to the relaxation in number of permissible attempts, cancellation of ordinances, class/performance improvement, revaluation of assessed answer books etc.
- Issue of Degree Certificates to those who need them urgently.
- Strict vigilance and penal measures for curb of Lapses and Malpractices in examination.

- Use of various safety measures like scanning of photograph on Hall Ticket and Degree Certificate, high-tech stationary etc.
- On line application forms for degree certificate.

**6.10** What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Flexibility in organising tutorials prescribed by Shivaji University, Kolhapur.
- Freedom to choose the optional papers.
- Freedom to choose the optional methodology papers.
- Flexibility in selection of any innovative method for simulated lesson.
- Conduction of additional examination.

**6.11** Activities and support from the Alumni Association

- Registered alumni named, “*Azad College Maji Vidhyarthi Sangh*”
- Felicitation of students by giving Prizes
- Motivational sessions
- Organisation of various competitions.
- Organisation of invited Guest Lectures.
- Feedback for college improvement

**6.12** Activities and support from the Parent – Teacher Association

- Discussions about student difficulties
- Parent meet
- Feedback for college improvement
- Seeking the expertise of parents in their areas of interests.

**6.13** Development programmes for support staff

- Rayat Jagruti Prakalpa
- Digital Library workshop
- Maintenance of the records

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Active participation in tree plantation '*Ek Koti Vruksh Lagwad*'
- Proactive to green initiatives through solar powers.
- Vermi- compost plant
- Rain water harvesting.
- Regular maintenance of campus

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of Social Media for Content Enrichment and Reflections of Professional Practices among student teachers
- Use of Blogging as a part of the pedagogy enhancing constructivist learning among student teachers.
- Emphasis on Curriculum Transaction through Innovative Student centric pedagogic strategies such as Collaborative learning, Group Communication Strategy, various forms of cooperative learning, dramas and acts, etc.
- Due prominence to the reflection and sharing of ideas, knowledge among student teachers and teacher educators.
- Almost efforts made to provide exposure to various professional experiences to student teachers such as visits to different types of schools and innovative centres of teaching-learning.
- Offering opportunities of training for innovative Activity based teaching-

learning strategies.

- Curricular transaction through innovative methods like co-teaching (with expert), films, co-operative learning, role plays and Field Survey, Brainstorming sessions, seminars, discussions

**7.2** Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

This information is incorporated in the answer to Question 2.15 from Part- A

**7.3** Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The two best practices of the Institute in the year 2016 – 2017 were;

- 1. Nurture Reading Culture - A Movement**
- 2. Environmentally Safe Cracker Free Diwali**

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

**7.4** Contribution to environmental awareness / protection

- Promotion of Eco-friendly Ganeshotsav.
- Endorsement of Cracker-free Diwali in the community through student teachers.
- Organization and participation in various activities and events of Environment Protection.
- Adopting Non-conventional sources i.e. Solar energy for Hostels.
- Vermi-compost Plant.
- Rain Water Harvesting Initiative in the Campus.
- Eco-friendly Holi.
- Regular maintenance of campus.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Due stress made to ensure learner centred approach in the execution of teacher education program.
- Feedback at various stages of teacher education program viz., course wise feedback, activity wise feedback, feedback of stakeholders (Qualitative and Quantitative analysis of feedback)

### 8. Plans of institution for next year

The plan of action for the academic year 2016 – 2017 is as follows.

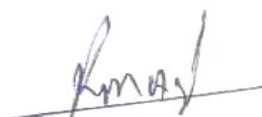
- Discussions will be held in staff academy about all components involved in two year new curriculum (CBCS and Semester pattern).
- Orientation for school teachers will be organized on different subjects like CCE, CCM, Models of Teaching, and Constructivism etc.
- Faculty will be motivated for working on research project sanctioned by UGC and new projects will be proposed to different agencies.
- Faculty will be encouraged for publication of research articles, books and research papers in the national and international journals.
- Faculty who are not Ph.D.'s will be encouraged for pursuing the same.

*Name: Dr. N.D. Dhanwade*



*Signature of the Coordinator, IQAC*

*Name: Dr. R. B. Vhanabatte*



*Signature of the Chairperson, IQAC*



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## Annexure I

Rayat Shikshan Sanstha's  
**AZAD COLLEGE OF EDUCATION, SATARA**  
**Academic Calendar**  
**2016-17**

Month	Date / Period	Name of Projected Activities	Orgniser Department
<b>July 2016</b>	1 <sup>st</sup> to 12 <sup>th</sup> July	<b>Inauguration</b> of new session • <b>Faculty meeting</b> • Publishing New B.Ed. Syllabus , Routine and activities • <b>Meeting of IQAC and Steering committee</b>	Function IQAC Steering committee IQAC
	14 <sup>th</sup> to 19 <sup>th</sup> July	<b>Work Distribution-</b> Formation of staff council and committees • <b>Subject Distribution</b> • Discussion on <b>Revised structure of B.Ed. Syllabus</b> • Discussion on Reference Books recommended for <b>Revised B.Ed. Syllabus</b>	IQAC  Steering Committee Steering Committee Steering Committee
	21 <sup>st</sup> to 26 <sup>th</sup> July	<b>Academic Calendar</b> Formation of <b>Annual Planning</b> • Orientation on <b>Admission Process</b> • Prepare the <b>Proposals for UGC</b> • Practice lessons of <b>Open University Students</b>	IQAC IQAC Admission College development Co-ordinator

	29 <sup>th</sup> to 31 <sup>st</sup> July	<ul style="list-style-type: none"> <li>• <b>Admission Process- First Round</b></li> <li>• <b>Meetings- All Departments and Subject Club</b></li> <li>• <b>Month End meeting</b> with all faculty</li> </ul>	Admission IQAC IQAC
August 2016	1 <sup>st</sup> to 9 <sup>th</sup> Aug.	<ul style="list-style-type: none"> <li>• Celebration of <b>“Tilak Punyatithi”</b></li> <li>• <b>Admission Process -Second Round</b></li> <li>• <b>Class begins / Commencement of Classes</b></li> <li>• <b>General Orientation</b> about -               <ol style="list-style-type: none"> <li>1. Teaching as a Profession</li> <li>2. Rayat Shikshan Sanstha</li> <li>3. Faculty</li> <li>4. B.Ed. Programme</li> </ol> </li> <li>• <b>Orientation of Faculty by IQAC- Syllabus</b></li> <li>• <b>Comprehensive Viva</b></li> </ul>	Function Admission  Steering Committee & College development  IQAC Admission
	11 <sup>th</sup> to 16 <sup>th</sup> Aug	<ul style="list-style-type: none"> <li>• Publishing of B.Ed. Routine and activities</li> <li>• Preparation of <b>weekly Time Table</b></li> <li>• <b>Social Work – College Level</b></li> <li>• Celebration of <b>“Independence Day”</b></li> <li>• <b>Comprehensive Viva</b></li> <li>• <b>Organisation of Content Knowledge Test</b></li> </ul>	Steering Committee IQAC & Steering Committee Social Service Function Pre-practice Teaching
	18 <sup>th</sup> to 23 <sup>rd</sup> Aug	<ul style="list-style-type: none"> <li>• Finalization of <b>Elective Subject</b></li> <li>• Formation of <b>Student Council</b></li> <li>• <b>Election of Student Council- Notification and Selection</b></li> <li>• <b>Contact Hours</b></li> </ul>	IQAC & Steering Committee Sports Dept. College development
	25 <sup>th</sup> to 30 <sup>th</sup> Aug	<ul style="list-style-type: none"> <li>• <b>Skill Diagnostic Test</b></li> <li>• <b>Micro-Teaching workshop</b></li> <li>• <b>Initiatory School Experience</b></li> <li>• Spot Admission Process</li> <li>• <b>Contact Hours</b></li> <li>• <b>Month End meeting</b> with all faculty</li> </ul>	Pre-Practice Teaching  Admission IQAC IQAC
Sept. 2016	1 <sup>st</sup> to 6 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Principal’s <b>Inaugural Speech</b></li> <li>• <b>Social Work – College Level</b></li> <li>• <b>Elocution Competitions</b> on Celebration of “Teachers Day”</li> <li>• Celebration of <b>“Teachers Day”</b></li> <li>• <b>Demonstration lessons and Lesson planning</b></li> </ul>	Function & Principal Function Function  Pre-Practice Teaching
	8 <sup>th</sup> to 13 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Content Knowledge Test</b></li> <li>• <b>Bridge Lessons - 13<sup>th</sup> to 16<sup>th</sup> Sept</b></li> <li>• <b>Pre-practice-Simulation Lessons</b></li> <li>• <b>Open Book Test</b></li> </ul>	Pre-Practice Teaching  Examination
	15 <sup>th</sup> to 20 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Celebration of <b>“Hindi Day”</b></li> <li>• <b>Workshop -Evaluation Part I</b></li> <li>• <b>Workshop and Exhibition - A.V. Aids</b></li> <li>• <b>Planning of Practice Lessons</b></li> <li>• <b>Contact Hours</b></li> </ul>	Function Evaluation & Planning Educational Teaching Aids Practice Teaching Steering

	<ul style="list-style-type: none"> <li>• <b>Medical Checkup Camp</b></li> <li>• <b>Vivek Vahini</b></li> <li>• <b>Social Work</b></li> <li>• Celebration of <b>“Karmveer Jayanti”</b></li> </ul>	Social Service Vivek Vahini Social Service Function
	<b>22<sup>nd</sup> to 30<sup>th</sup></b> <ul style="list-style-type: none"> <li>• Study Tour cum Excursion</li> <li>• Orientation- Library</li> <li>• <b>Book Exhibition</b></li> <li>• <b>Orthography Workshop</b></li> <li>• Meeting-School College Forum</li> <li>• All faculty meeting- Month End</li> </ul>	Tour / Excursion Library Library Alumni Practice Teaching IQAC
<b>Oct. 2016</b>	<b>1<sup>st</sup> to 11<sup>th</sup></b> <ul style="list-style-type: none"> <li>• Celebration of <b>“Gandhi Jayanti”</b></li> <li>• <b>Reflection of Initiatory School Experience</b></li> <li>• <b>Language and Skill Development Programme</b></li> <li>• Planning of Practice Lessons</li> <li>• <b>Contact Hours – Extra Lectures</b></li> </ul>	Function Practice Teaching Function Practice Teaching Steering Committee
	<b>13<sup>th</sup> to 18<sup>th</sup></b> <ul style="list-style-type: none"> <li>• <b>Contact Hours – Extra Lectures</b></li> <li>• <b>Psychological Experiment</b></li> <li>• Workshop -Evaluation Part II</li> <li>• Practical Announcement</li> <li>• All faculty meeting- <b>Month and Term End</b></li> </ul>	Steering Committee Psychology Resource Centre Evaluation & Planning Steering Committee IQAC
	<b>20<sup>th</sup> to 31<sup>st</sup></b> <ul style="list-style-type: none"> <li>• <b>Winter Vacation</b></li> </ul>	IQAC and Steering
<b>Nov. 2016</b>	<b>1<sup>st</sup> to 8<sup>th</sup></b>	
	<b>10<sup>th</sup> to 15<sup>th</sup></b> <ul style="list-style-type: none"> <li>• <b>Session Begins -</b></li> <li>• <b>First Term Examination -</b></li> <li>• <b>Contact Hours</b></li> <li>• Preparation of Practice Lessons</li> </ul>	Examination Steering Committee Practice Teaching
	<b>17<sup>th</sup> to 22<sup>nd</sup></b> <ul style="list-style-type: none"> <li>• Planning of Practice Lessons</li> <li>• <b>Contact Hours</b></li> <li>• Meeting - Parents</li> </ul>	Practice Teaching Steering Committee Parent-Teacher Association
	<b>24<sup>th</sup> to 29<sup>th</sup></b> <ul style="list-style-type: none"> <li>• Planning of Practice Lessons</li> <li>• <b>Contact Hours</b></li> <li>• Meeting – Alumni</li> <li>• All faculty meeting- <b>Month End</b></li> </ul>	Practice Teaching Steering Committee Alumni IQAC
<b>Dec. 2016</b>	<b>1<sup>st</sup> to 6<sup>th</sup></b> <ul style="list-style-type: none"> <li>• <b>Contact Hours</b></li> <li>• Workshop - <b>Continuous &amp; comprehensive Evaluation</b></li> </ul>	Steering Committee Workshop
	<b>8<sup>th</sup> to 13<sup>th</sup></b> <ul style="list-style-type: none"> <li>• <b>Contact Hours</b></li> <li>• Workshop – I. T.</li> </ul>	Steering Committee Workshop
	<b>15<sup>th</sup> to 20<sup>th</sup></b> <ul style="list-style-type: none"> <li>• Workshop –<b>Models of Teaching</b></li> <li>• Preparation of Practice Lessons (<b>Block Teaching</b>)</li> </ul>	Workshop Practice Teaching
	<b>22<sup>nd</sup> to</b> <ul style="list-style-type: none"> <li>• Workshop –<b>Action Research</b></li> </ul>	Workshop



	31 <sup>st</sup>	<ul style="list-style-type: none"> <li>• Planning of Practice Lessons(<b>Block Teaching</b>)</li> <li>• Celebration of “<b>Mathematics Day</b>”</li> <li>• All faculty meeting- Month End</li> </ul>	Practice Teaching Subject Club IQAC
Jan. 2017	1 <sup>st</sup> to 10 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Workshop- C.C.M.</li> <li>• Workshop- S. U. P.W.</li> </ul>	Workshop Workshop
	12 <sup>th</sup> to 17 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Workshop- <b>Constructivist Approach</b></li> <li>• Workshop- <b>Physical Education</b></li> </ul>	Workshop Workshop
	19 <sup>th</sup> to 24 <sup>th</sup>	Preparation of Programme <b>Internship Preparation</b>	Practice Teaching
	26 <sup>th</sup> to 31 <sup>st</sup>	<ul style="list-style-type: none"> <li>• <b>Republic Day</b></li> <li>• <b>Internship Programme</b></li> </ul>	Function Practice Teaching
Feb. 2017	2 <sup>nd</sup> to 7 <sup>th</sup>	<b>Internship Programme</b>	Practice Teaching
	9 <sup>th</sup> to 14 <sup>th</sup>	<b>Contact Hours – Extra Lectures</b>	Steering Committee
	16 <sup>th</sup> to 21 <sup>st</sup>	<b>Contact Hours – Extra Lectures</b>	Steering Committee
	23 <sup>rd</sup> to 28 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Mid-Term Exam</b></li> <li>• <b>Feed back Programme</b></li> <li>• <b>Remedial Coaching</b></li> <li>• Celebration of “<b>Marathi Day</b>”</li> <li>• Celebration of “<b>Science Day</b>”</li> <li>• All faculty meeting- <b>Month End</b></li> </ul>	Examination Examination Subject Club Function Function IQAC
March 2017	2 <sup>nd</sup> to 7 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Competitions-Houses</b></li> <li>• <b>Annual Sports</b></li> <li>• <b>Physical Efficiency Test</b></li> <li>• <b>Yoga Shibir</b></li> <li>• <b>Cultural Programme</b></li> <li>• <b>Prize Distribution Programme</b></li> </ul>	Function Sports Sports Sports Function Function
	9 <sup>th</sup> to 14 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Celebration of “<b>Mahila Din</b>”</li> <li>• <b>Study Tour cum Excursion</b></li> <li>• <b>Contact Hours</b></li> </ul>	Women Development Cell Tour Steering Committee
	16 <sup>th</sup> to 21 <sup>st</sup>	<ul style="list-style-type: none"> <li>• <b>Seminars</b></li> <li>• <b>Practical Submission</b></li> </ul>	Subject Teacher Examination
	23 <sup>rd</sup> to 31 <sup>st</sup>	<ul style="list-style-type: none"> <li>• <b>Preliminary Examination</b></li> <li>• <b>Annual College Magazine</b></li> <li>• All faculty meeting- <b>Month End</b></li> </ul>	Examination Magazine IQAC
April 2017	1 <sup>st</sup> to 11 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Contact Hours</b></li> <li>• <b>Seminar- All Subjects</b></li> </ul>	Steering Committee Subject Teacher
	13 <sup>th</sup> to 18 <sup>th</sup>	<b>Lecture Series</b>	Steering Committee
	20 <sup>th</sup> to 25 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Placement Camp</b></li> <li>• <b>Preparation Leave - Self Study</b></li> </ul>	Placement Steering Committee
	27 <sup>th</sup> to 30 <sup>th</sup>	<ul style="list-style-type: none"> <li>• <b>Preparation Leave - Self Study</b></li> <li>• <b>Annual Exam</b></li> </ul>	Steering Committee Internal Examiner Welfare

	<ul style="list-style-type: none"> <li>• <b>Staff Academy</b></li> <li>• <b>Farewell Function</b></li> <li>• <b>All faculty meeting - Month End</b></li> </ul>	Function IQAC
<b>May 2017</b>	<b>1<sup>st</sup> &amp; 2<sup>nd</sup> Week</b> <ul style="list-style-type: none"> <li>• <b>Assessment of University Examination</b></li> <li>• <b>Submission of Annual Reports of Various Departments</b></li> <li>• <b>All faculty meeting- Month End</b></li> </ul>	IQAC and Steering Committee IQAC
	<b>3<sup>rd</sup> &amp; 4<sup>th</sup> Week</b> <ul style="list-style-type: none"> <li>• <b>Summer Vacation</b></li> </ul>	
<b>June 2017</b>	<b>1<sup>st</sup> &amp; 2<sup>nd</sup> Week</b> <ul style="list-style-type: none"> <li>• <b>Summer Vacation</b></li> </ul>	IQAC and Steering Committee



(Dr. N.D. Dhanwade)  
**Co-ordinator**  
**IQAC**



(Dr. B.S. Avaghade)  
**I/C Principal**



**Copy to -** All faculty Members, Notice Board, Office

## **Annexure II**

### **Feedback Analysis**

**16-17**

#### **Feedback of Students**

<b>Sr.No.</b>	<b>Positive Feedback</b>	<b>Negative Feedback</b>
1.	Teacher teaches well	Revise the curriculum
2.	College atmosphere became live and active	Nil
3.	Proper inspiration was provided for taking part in activities	Nil

#### **Feedback of Head Masters**

<b>Sr.No.</b>	<b>Positive Feedback</b>	<b>Negative Feedback</b>
1.	Satisfied with students teacher attendance	Allotment of students according to different subjects
2.	Satisfied with co-curricular activities	More expenses were done by

	carried out by student teachers and time setting	students.
3.	Mentor Teacher was observing the whole programme with great care and guiding student teacher wherever they felt needed.	Nil

#### Feedback of School Teachers

Sr.No.	Positive Feedback	Negative Feedback
1.	Teaching according to suggested unit.	Nil
2.	Taking guidance for lesson planning and eager know about innovative things.	Nil
3.	Appropriate use of infrastructure and resources available at school.	Nil

#### Feedback of Student Teachers

Sr.No.	Positive Feedback	Negative Feedback
1.	Use of ICT in Teaching Learning and good guidance was given for practical work.	Nil
2.	Books were provided free of cost for whole year. Even Question bank was also provided.	Nil
3.	More flexibility for subject's selection, skill selection in real sense.	Nil

#### Feedback of Alumni

Sr.No.	Positive Feedback	Negative Feedback
1.	Felt satisfied with programme arranged by college.	Nil
2.	Regularly arranging meeting for Alumni.	Nil
3.	satisfied with the prestige bare in the society.	Nil

### **Annexure-III**

## **Two Best Practices of the Institution**

### **Best Practice - I**

#### **Title of the Practice: Nurture Reading Culture - A Movement**

##### **1. Goal:**

1. To inspire a sense of reading culture in student teachers.
2. To engage the student teachers in meaningful reading that develops personality and thinking ability.
3. To help a student to develop the accountability as a teacher.

##### **2. The Context**

It is said that the new generation does not take interest in reading. Students enrolling in ACOES are going to become teachers in future. To inculcate the habit of reading we have initiated the movement '**Nurture Reading Culture**'

##### **3. The Practice**

<b>Sr. No.</b>	<b>Activity</b>	<b>Nature</b>
1	Introduction of Teachers accountability through Brain Storming	Group Discussion

2	Exercise for 'Better Health'	Exercise, Yoga, Meditation etc.
3	SWOT Analysis	Orientation about SWOT Analysis and Its application at Individual Level
4	Discussion about Selected articles and poems	Selected articles and poems of eminent Marathi authors like – Dr. Abhay Bung, Dr. R. A. Kumbhar, <i>Kusumagraj</i> etc.
5	Development of Attitude through Learning from Environment	Learning from personalities, Institutions, Books, Films, Events, Incidents etc.
6	Discussion about Selected Books	Selected Books of eminent Marathi authors like – <i>Shala Bhet, Viveki Palakatva, Na Petalele Dive, Dnyanrachanavad, He Uttardayitva Apale Nahi Kay ?, Shikshasathi Adarsh Acharsanhita</i>
7	Lectures	<p>Lecture and Discussion like-</p> <ol style="list-style-type: none"> <li>1. Reading : Why, How and How much?- Dr. Gajanan Apine</li> <li>2. Exercise , Yoga, Meditation and Health : Dr. Umesh Pingale</li> <li>3. Accountability of Teacher towards Students : Dr. R. A. Kumbhar</li> <li>4. Accountability of Teacher towards Parents and Society : Shri Kishor Bedakihal</li> <li>5. Growing Up ..... : Dr. Shaila Dabholkar</li> <li>6. Accountability of Teacher towards Seniors, Institution and Organisation : Shri Vijay Landage</li> <li>7. Accountability of Teacher towards</li> </ol>

		Teaching Profession : Dr. Krishna Patil
8	Symposium	<p>1. Development of Accountable Teacher in Me : Krishna Patole</p> <p>2. Why I become a Teacher ? : Dr. N.R. Sapre</p> <p>3. Being a Teacher .... : Mrs Sandhya Chougule</p>
9	Films and Short Films : Observation and Group Discussion	<p>1. Shala</p> <p>2. 10<sup>th</sup> F</p> <p>3. Shala Bhet</p> <p>4. Mulgami</p> <p>5. Pratidnya</p>
10	Interviews of Accountable Teacher	Discipline wise and Subject wise Interviews of Accountable Teacher – Report Writing and Discussion
11	Participation in Social activities and activities related to Literature	Active participation in <i>One Day Satara Sahitya Sammelan</i> in memory of respected Dr. Baba Amate and Reflection on experiences
12	Participation in activities related to <b>Social Accountability</b>	<ul style="list-style-type: none"> <li>• Implementation of Cracker Free Diwali – Student teachers and Pupils Involvement</li> <li>• Participation in Eco Friendly <i>Holi</i> and <i>Rangoli</i></li> </ul>
13	Various Activities in Internship Programme	Writing of Experiences based on selected activities in internship Schools
14	Reading of selected Books	Reading and Discussion of following Books

		<ul style="list-style-type: none"> <li>• <i>Shala Bhet</i></li> <li>• <i>Viveki Palakatva</i></li> <li>• <i>Khali Jamin var Akash</i></li> <li>• <i>Aaple Kam Aaple Jivan Sarvaswa</i></li> </ul>
15	Debating	Debating on – Whether it is appropriate or inappropriate to consider a teacher responsible for students’ success or failure?
16	As a teacher : My aims, my plans and my ways	Personal Writing
17	Essay Writing from Student teacher	What I got from the nurturing the Teacher Accountability Programme?
18	Doubts, Clarification , Questions, Discussion and Guidance related to Whole Programme	With Accountability and Without Accountability : Dr. R. A. Kumbhar, Shri B. A. Shinde and Student teachers

#### 4. Evidence:

Photos, Hand bills, Letters, Articles, Questions, Letters of Commitment, Research Articles etc. are the evidences of our efforts.

#### 5. Problem Encountered and Resources Required;

The concerned faculty received the reactions from student teachers and school pupils appreciating our efforts.

- Plan of Action was executed by student teachers for improving the accountability.
- Plan of Action was drawn by student teachers for acquiring the reading skill, debating, group discussion and SWOT analysis.
- Student teachers appreciated the practice as they felt free to express their suggestions without any fear.
- Determining the activities that need to be sustained, modified or discarded

The problems encountered in the practice were as follows;

- Availability of time
- Individual analysis of accountability is difficult task.
- Evaluation process

## **Best Practice - II**

### **Title of the Practice**

## **Environmentally Safe Cracker Free Diwali**

### **1. Goals:**

1. To reduce the adverse effect of explosion of crackers on our Environment.
2. To make aware of How to celebrate an Environmentally Safe Cracker Free Diwali?
3. To check the effectiveness of the celebration of an Environmentally Safe Cracker Free Diwali.

### **2. The Context:**

#### **Pollution through Crackers:**

While enjoying burning fire crackers these people fail to empathize with those who are not able to enjoy Diwali festival because of blasting sounds and floating poisonous air. The elderly people, new born babies and peasants are the worst affected especially on Diwali Day when the whole city go crazy with hundreds and thousands of people exploding firecrackers simultaneously. It is also a nightmare for birds, dogs, cats and other animals who have to hide themselves for survival till our so-called festival of celebrations are over.

But little do people realize that in our increasingly populated and polluted cities, the temporary joy of watching the firecrackers is soon replaced by the intense air pollution caused by these. The toxic substances used in the firecrackers release toxic gases that are harmful to the health of all living beings. The high level of noise is generated by the crackers cause immense suffering to birds and animals. Besides, Diwali crackers are dreaded by the sick and the ailing.

#### **Harmful effects of Chemicals used in crackers**



Let's do a little analysis of crackers and list out in actual terms the harmful effects posed by each of its chemicals.

<b>Chemical</b>	<b>Impact</b>
Copper:	Irritation of respiratory tract
Cadmium:	Anemia and damage to kidney
Lead:	Affects the nervous system
Magnesium:	Its dust and fumes cause metal fume fever
Sodium:	Reacts violently with moisture and can attack the skin.
Zinc:	Leads to vomiting
Nitrate:	Could lead to mental impairment
Nitrite:	Could lead to coma

### **Noise Pollution caused by Fire Crackers**

Crackers that make a noise of more than 125 decibels at four metres distance from the point of bursting are banned by the law. Given here are the hazards posed by excessive noise pollution caused by crackers:

1. Hearing loss, high blood pressure, heart attack and sleeping disturbances.
2. Sudden exposure to loud noise could cause temporary deafness or permanent relative deafness.
3. The noise also causes extreme stress and fear in animals.

### **Five Principles of Nature conservation**

To be able to conserve our natural environment it is important to keep in the following principles -

1. **Reduce** : the amount of things we use
2. **Reuse** : the things we have in different forms until we have absolutely no use for them
3. **Recycle** : items that are no longer functional.

4. **Rethink:** the choices we make when deciding to buy something and
5. **Refuse :** things that we do not need at all.

So this Diwali, before you buy something new apply the above five principles and only then pay at the counter!

### 3. The Practice:

“Vivek Vahini” of our college organized an **Environmentally Safe Cracker Free Diwali** Campaign

1. Our B. Ed. student teachers were motivated to actively participate in an **Environmentally Safe Cracker Free Diwali** Campaign before Diwali vacation.
2. Distribution of **Volition Letter** to student teachers.
3. Development and implementation of opinionnaire for school students and parents.
4. Collection of **Volition Letters** from 10 school students by each student teacher.
5. To give message about this activity to the society through newspaper.
6. To submit the collected the volition letters to *Andhasradha Nirmulan Sammittee*.
7. To inspire the students to use money they waste to buy firecrackers can be used to help at least one poor and needy child’s education.

### 4. Evidence:

Letters of Commitment, Evaluation charts, Newspaper cuttings, Photos, Action Research, and Practical Reports are preserved.

### 5. Problem Encountered and Resources Required;

Our efforts had a high impact and we received reactions from people appreciating our efforts. Many of them pledged that they will not buy crackers for their children from this year onwards. In addition to the positive feedback we received a lot of support from the newspaper who covered our campaign.

**Annexure IV****Important Events in the College****16 - 17**

<b>Sr.</b>	<b>Date</b>	<b>Event</b>
<b>1.</b>	15/08/2016	Independence Day
<b>2.</b>	05/09/2016	Teachers Day
<b>3.</b>	22/09/2016	Karmaveer Jayanti
<b>4.</b>	20/10/2016	Teaching Aids Workshop and Exhibition
<b>5.</b>	02/10/2016	Mahatma Gandhi and Lal Bahadur Shastri Birth Anniversary
<b>6.</b>	15/10/2016	Reading Motivational day
<b>7.</b>	07/10/2016	Vivekvahini Inauguration and Cracker Free Diwali Campaign
<b>8.</b>	19/10/2016	Orthography Workshop
<b>9.</b>	26/11/2016	National Constitutional Day
<b>10.</b>	11/11/2016	National Education Day
<b>11.</b>	26/01/2017	Republic Day
<b>12.</b>	27/11/2016	Parents Meeting
<b>13.</b>	03/02/2017	Disaster management Lecture
<b>14.</b>	25/02/2017	Annual Sports Festival

15.	27/02/2017	Marathi language day
16.	02/03/2017	National Science Day Activities
17.	08/03/2017	International Women's Day
18.	10/03/2017	<i>Kumagraj</i> and Savitribai Phule Memorial Lecture Series
19.	11/03/2017	<i>Dr. B. R. Ambedkar 125<sup>th</sup> Birth Anniversary</i> Lecture Series
20.	31/03/2017	<i>Workshop under Lead College Scheme – Story telling</i>
21.	02/04/2017	<i>College Visit – Joint Director, Kolhapur Region</i>
22.	13/04/2017	Annual Prize Distribution

#### **Annexure V**

Rayat Shikshan Sanstha's

### **Azad College of Education, Satara Annual Report for the year 2016-2017**

The B.Ed. programme for the academic year 2016-2017 began on 1<sup>st</sup> July, 2016.

#### **Induction Programme:**

The year started with some inaugural speeches by senior faculty.

A formal Induction Programme was organized for the new batch of student-teachers. Student-teachers were made aware of the steady progress of Rayat Shikshan Sanstha, Satara and Azad College of Education, Satara since its foundation in 1955. They were also familiarized with the B.Ed. curriculum as well as the pedagogy of teaching-learning practices in the institution.

A warming up session was organized with 'Ice-Breakers' which gave students a chance to interact and develop a rapport with each other.

#### **1. Curricular Activities**

##### **i) Practice Teaching**

**Faculty In charge: Shri A. S. Mahure & Shri S. B. Ingawale**

It was once said that teachers are born and not made. However, times have changed and so have thoughts. Today it is believed that they are like diamonds who glitter on polishing – which is done at the colleges of education. This essentially requires practice teaching opportunities.

As part of this programme, a Micro-teaching workshop was organized from 26<sup>th</sup> Oct. to 5<sup>th</sup> Nov., 2016 to train student-teachers in different teaching skills. Apart from this, lesson planning workshop, simulated lessons using newer techniques were conducted during the course spread across both the semesters. Demonstration lessons too were arranged on students from schools.

### **Internship Stage I**

Teaching is only one part of a teacher's job. A three week long Internship was organized from 11<sup>th</sup> Jan. 2017 to 31<sup>st</sup> Jan., 2017. Simultaneously, student-teachers also started going for lesson observations of their peers to enable student-teachers to acquire a firsthand experience on the multiple tasks to be performed in teaching profession.

#### **ii) Theory**

Lectures for theory courses began from October 2016 and continued till April 2017. Innovative methods and techniques were used to facilitate better understanding. Some of these were Seminars, Workshops, Panel Discussions, etc.

The theory portions for Semester I and II were completed in the months of November and April respectively.

#### **iii) Evaluations**

Formative evaluation was carried out throughout the year as it provides an insight into the progress of student-teachers. These results were then used to arrange remedial teaching programme for the student-teachers from time to time.

#### **a) Examinations**

**Faculty In charge: Smt. N.K. Nangare, Smt. S.S. Patil & Dr. V.D. Dhondge**

The entire course had summative evaluation in the form of tutorials, internal examination and viva in each semester. Tutorials were held on every Saturday between theory lectures for each semester. Internal examination was held before university examination and external viva was conducted by university after completion of practicum. Student-teachers were provided individual feedback and guidance to enhance their academic performance.

#### **b) Tutorials and Open Book Assignments**

Continuous internal assessments in the form of assignments and Open Book examination were carried out during the year. Students wrote application based answers in various theory courses. This gave them an opportunity to apply their theoretical learning and helped them enhance their understanding of the matter. They were provided continuous feedback to help them rectify their errors.

### **c) Content Knowledge Test**

Student-teachers took the mandatory content test in their respective methods and held on 1<sup>st</sup> Jan., 2017. This was done post a comprehensive content enrichment programme. The objective was to assess their subject knowledge.

## **2. Extra-curricular Activities**

### **i) Community Work**

**Faculty In charge: Dr. V.D. Dhondge**

Teaching is a noble profession and a teacher affects eternity. It is vital for a teacher to do her bit and become a harbinger of social change; which at times calls for challenging the mind sets of people. Community Work was carried out to give students a comprehensive experience for contributing towards community in a consequential manner.

A batch of 93 student-teachers, who were headed for educational tour, performed street plays on various social issues and generated social awareness in the public during their journey. These issues ranged from gender bias to corruption in railways and protection of public property. Student-teachers also distributed paper bags in train urging fellow passengers to be sensitive towards environment and also to not litter. These bags were made by student-teachers in the college out of waste newspapers.

### **ii) Extension Work**

**Faculty In charge: Shri Sudhir Kharat**

The Extension Work Department of the College undertook the Orientation programme for Marathi, Mathematics, Sanskrit, Physical Education and Science subjects with the help of Subject organization and Education Department of Z.P. Satara.

### **iii) Annual Sports**

**Faculty In charge: Shri Sudhir Kharat and Dr. K. R. More**

Annual Sports were organized in the free and open environments on 25<sup>th</sup> and 26<sup>th</sup> Feb., 2017. The day began with prayers and oath taking ceremony. Students were participated in various individual and group events. Healthy competition was in the air. Student-teachers enjoyed the day showcasing true sportsman spirit. Its aftereffects were seen the next day with most complaining of sore limbs!

### **iv) Visits**

**Faculty Incharge: Shri A. S. Mahure & Shri S. B. Ingawale**

A visit to various schools and innovative resource centers on 20<sup>th</sup> and 21<sup>st</sup> Oct.2015 and provided an opportunity to the students to explore the educational awareness.

On 15<sup>th</sup> to 18<sup>th</sup> Feb 2017 students visited Navodaya Vidyalaya, Khawali, Ashram Shala, Jakatwadi, Military School, Satara various constructivist Schools from Kumate beat, Satara. These visits helped the student-teachers to enrich their knowledge and also provided an experience in organizing visits for their students in future.

#### **v) Workshops and Guest Lectures**

It is said that a single conversation with a wise person is better than ten years of study. Throughout the year, lectures and workshops (both external and in house) on various topics were conducted by resource persons as well as Azad College of Education, Satara faculty members.

##### **a) In house Workshops:**

<b>Date</b>	<b>Faculty</b>	<b>Topic</b>
3 <sup>rd</sup> Oct. 2016	Bhartiya Shikshan Mandal	<b>“Nai Shiksha Niti”</b>
20 <sup>th</sup> Oct., 2016	ACOE Team	<b>Educational Teaching Aids</b>
26 <sup>th</sup> Oct. to 4 <sup>th</sup> Nov. 2016	ACOE Team	<b>Diagnostic and Enriching the Teaching Skills</b>
6 <sup>th</sup> and 7 <sup>th</sup> Nov.2016	ACOE Team	<b>Lesson Planning</b>
26 <sup>th</sup> Nov.2016	ACOE Team	<b>Sanvidhan Mahotsav</b>
1 <sup>st</sup> to 3 <sup>rd</sup> Dec., 2016	ACOE Team	<b>Simulation Teaching</b>
19 <sup>th</sup> Oct., 2016	Shri G. S. Dhawan	<b>Orthography</b>
31 <sup>st</sup> Mar. 2017	Sandip Nagmoti	<b>Workshop under Lead College Scheme – Story telling</b>

##### **b) Guest lecturers:**

<b>Date</b>	<b>Resource Person / Organization</b>	<b>Topic</b>
5 <sup>th</sup> Sept. 2016	Prin A. P. Kharat	Teachers Day
3 <sup>rd</sup> Oct., 2016	Bharatiya Shikshan	<i>Nai Shiksha Niti</i>
19 <sup>th</sup> Oct., 2016	Shri G. S. Dhawan	Orthography
3 <sup>rd</sup> Feb. 2017	Mr. Naidu	Disaster management
4 <sup>th</sup> Feb. 2017	Shri Yajurved Mahajan	Competitive Examinations

13 <sup>th</sup> Feb. 2017	Shri Indrajit Deshmukh	Competitive Examinations
17 <sup>th</sup> Feb.2016	Adv. Manisha Barge	Anti Domestic Violence Act
25 <sup>th</sup> Feb. 2017	Dr. Godase	First-aid
27 <sup>th</sup> Feb. 2017	Shri Pramod Koparde	<i>Jagatik Marathi Bhasha Din</i>
1 <sup>st</sup> Mar. 2017	Anil Bodhe	Stress Management
2 <sup>nd</sup> Mar. 2017	Dr. S. T. Shukla	National Science Day
8 <sup>th</sup> Mar. 2017	Dr. V. S. Nalawade	World Women's Day
10 <sup>th</sup> Mar. 2017	Dr. Gajanan Apine	<i>Kusumagraj</i> Memorial Lecture Series
10 <sup>th</sup> Mar. 2017	Shri Kishore Bedakihal	Savitribai Phule Memory Lecture
11 <sup>th</sup> Mar. 2017	Dr. Shivaji Patil	Dr. B. R. Ambedkar Silver Jubilee Lecture Series
15 <sup>th</sup> Mar. 2017	Dr. Jamir Momin	Competitive Examinations
16 <sup>th</sup> Mar. 2017	Shri Kolekar A, E.	Competitive Examinations
17 <sup>th</sup> Mar. 2017	Shri Santosh Korade	Competitive Examinations
17 <sup>th</sup> Mar. 2017	Shri Jadhav M. J.	Opportunities After B. Ed.
31 <sup>st</sup> Mar. 2017	Pankaj Nagmoti	Narration workshop
2 <sup>nd</sup> April 2017	Hon. Dr. Ajay Sali	Teacher Accountability
13 <sup>th</sup> April 2017	Hon. Dr. D. D. Patil	Personality Development

### 3. Value Added Course

#### i) Guidance for Competitive Examination

**Faculty In charge: Dr. K.R. More**

Skills for Life programme was conducted occasionally throughout the year. This was aimed at sharpen up the self management skills of the students for increased personal effectiveness. Students learnt and practiced skills like building self confidence and self esteem, goal setting, anger management, coping with grief, stress management, time management and the power of positive thinking.

#### ii) Spoken English



**Faculty in charge: Shri S.B. Ingawale**

An extensive thirty hours training programme, 'Basic English speaking Skills' was organized for a batch of 10 students for in all total 93 students who voluntarily opted for it. This was an add-on certificate course organized to provide an opportunity to student teachers towards becoming good English teachers in their teaching profession.

They were trained in Basic English speaking skills like listening, speaking, interviewing and communication etc. They also were given opportunities to practice their skills in simulated situations.

**iii) Orthography****Faculty In charge: Dr. K.R. More**

At the beginning of the year, one day orthography workshop was conducted by our institute. Eminent expert Shri G. S. Dhavan gave lecture and conducted pre test. A small booklet of orthography was distributed to students. At the end of the year post test was conducted.

**4. Support Services****i. Remedial Coaching****Faculty In charge: Smt. N.K. Nangare, Smt. S.S. Patil & Dr. V.D. Dhondge**

Internal examination was conducted for all the students to practice the learnt subject matter in order to prepare them for Summative Evaluation in both the semesters. For this purpose, the entire class was divided into three small groups. Then faculty interacted with each small group and discussed with them a set of application based questions. Students in small groups studied the questions under different core courses in rotation under the guidance of the faculty. Remedial coaching was also carried out by the faculty for extremely weak students, average students and highly achieved students. They were identified on the basis of formative evaluation.

**ii. Counseling Cell****Faculty In charge: Dr. K. R. More**

The Counseling Cell at ACOES continued to cater to the psychological needs of its student-teachers. An Orientation to Counseling Cell was held on 4<sup>th</sup> January, 2017 to explain the purpose and significance of the cell to students. Individual counseling was given to every student by **Dr. K. R. More, Mrs. Dr. V. S. Nalawade.**

**iii. Placement Cell****Faculty In charge: Dr. K. R. More**

In an orientation programme, students were trained to make attractive CVs for themselves. Many reputed schools conducted interviews for their institutions. A lot of our student-teachers were shortlisted for demonstration lessons. The feedback from the recruiters was encouraging.

### **iii. Women's Cell**

**Faculty In charge: Dr.V. S. Nalawade, Mrs. N. K. Nangre, Mrs. S. S. Patil, Dr. P. G. Gedam**

Women's Cell of ACOE organized a guest lecture on 'Gender Issues' by faculty Mrs. Dr. V. S. Nalawade. Women's Cell organised the lecture by Adv. Manisha Barge on Anti Domestic Violence Act. World Women's Day was organised with various activities by student teachers for Women's Empowerment.

### **iv. Research Cell**

**Faculty In charge: Dr. G. S. Kamble & Dr. Vandana Nalawade**

- Motivation to faculty to undertake minor/major research projects
- The staff academy felicitates and encourages the faculty for publishing educational articles, papers etc.
- Felicitations on the occasion of teacher's day, those who acquire Ph. D. and M. Phil. Degrees.
- Provision and availability of various periodicals, encyclopedias, research volumes, journals & reference books is made in the library.
- Separate stack section is established for research students.
- Availability of online journals, periodicals and e-books.
- Availability of Internet and Wi-Fi facility.

### **v. Library**

**Faculty In charge: Dr. P. B. Gedam**

A Library Orientation Programme was held by the librarian for the new batch of students. They were oriented to the use of library collection and library catalogue. A library visit was conducted to inform them of different sections of the library. They were also informed about library services, facilities and rules and regulations. Membership of N-List programme of INFLIBNET was continued. Display of books on different subjects was arranged throughout the year. During the year, 229 books were added to the library collection, thus taking the total collection of library to 35292/-. College library also subscribed to 15 journals and 17 magazines of different subject areas.

The library saw a change of guard this year. Dr. Mrs. Pranali Gedam replaced Mr. S. R. Godase, who retired after a long association with ACOES.

## **Book Bank Scheme**

In the academic year 2016-2017 college library book bank scheme was offered. Students were able to obtain a set of books, which they could retain with them throughout the year.

### **5. Azad College Maji Vidhyarthi sangh - Alumni**

ACOES derives its strength from its strong alumni network. As on today 1640 members are registered with this alumni '*Azad College Maji Vidhyarthi sangh*'. In this year 83 new members are added.

The alumni '*Azad College Maji Vidhyarthi Sangh*' gives prizes to rank holders in B.Ed. (Regular) and B.Ed. (YCMOU). Generally this prize distribution ceremony takes place on occasion of Teachers day.(5<sup>th</sup> Sept.)

The alumni '*Azad College Maji Vidhyarthi Sangh*' organizes guest lectures on various subjects for regular student teachers.

## **6. Significant Events of the year**

### **i. Parent - Teachers Meeting**

**Faculty in charge: Mrs. S.S. Pawar**

A Parents Teachers meeting was held on 27<sup>th</sup> November, 2016 to sensitize parents/guardians/spouses familiar with the demands and requirements of the B.Ed. course and also inform them about the culture of the institution. The purpose of this meeting was to involve them in the process and seek their support for the successful completion of the course by their wards. The meeting was well attended by the parents/guardians/spouses. All left satisfied, involved and empowered.

### **ii. Content Enrichment Programme**

Most often, placement feedback highlights lack of content knowledge among student teachers as the single biggest problem area. ACOES hence organized a detailed Content Enrichment Programme right at the beginning of the course. Experienced teachers from eminent schools of Satara were invited to brush up students' content knowledge.

Another highlight was the use of Advanced Organizers. Dr. Vandana Nalawade oriented students on 'Advanced Organizer' for content enrichment. Student teachers then made detailed Concept Maps in both their methods and gave presentations as a part of this program.

### **iii. Subject Clubs**

To develop interest of the student teachers and expand their horizon in their respective subjects- Languages, History, Geography, Science, Mathematics and Commerce clubs were formed. The subject clubs conducted a wide range of activities like Exhibitions of wall posters, Books, Scientific equipments, competitions, day celebrations, etc. The clubs gave an opportunity to sharpen their organizational skills

and also gave them an exposure of the diverse learning experiences that can be provided to student teachers.

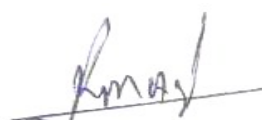
### **7. Faculty Achievements:**

Along with fulfilling their roles as teacher educators at ACOES, faculty members extended themselves to the larger education world. They acted as members of LMCs and Board of Studies. They also served as resource persons on various areas in various Seminars, conferences and workshops. They presented conceptual and research papers on various themes in seminars and conferences. Few faculties were invited as members for the B.Ed Syllabus Review Committee.



***Name: Dr. N.D. Dhanwade***

***Signature of the Coordinator, IQAC***



***Name: Dr. R. B. Vhanabatte***

***Signature of the Chairperson, IQAC***

